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To: Councillors Tony Boto, Pauline Bradberry JP, Richard Gell, Roger Glithero, Glenvil Greenwood-Smith, Sylvia Hughes, Barbara Jenney, Andy Mercer, Bob Nightingale, Rupert Reichhold and Anna Sauntson

To: The Chairman and all other Councillors (for information)

Please ask for
Barbara Wiggins

Direct Dial
01832 742198

Date:
29 August 2014

Dear Councillor,

A Meeting of the **Licensing Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 10 September 2014 at 7.30pm.**

Please be aware that this meeting may be filmed and that members of the public may be recording, filming or taking photographs from the gallery.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of the meeting held on 5 March 2014 (attached)**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by Members under Council Procedure Rule 10.3 (if any).**
Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Barbara Wiggins or e-mail her on bwiggins@east-northamptonshire.gov.uk.
- 5. Licensing Legislative Update**
(Report of the Health Protection Manager - **attached**)

The Sub-Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 and 7 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

- 6. Licensing Act 2003 - Licensing Activity and update report**
(Report of the Health Protection Manager - **attached**)

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber. If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.