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To: Members of the Licensing (Taxi and Miscellaneous) Panel – Councillors Richard Gell, Glenvil Greenwood-Smith and Andy Mercer

Please ask for	Direct Dial	Our Ref.	Date
Barbara Wiggins	01832 742198	BRW	14 May 2014

Dear Councillor

A meeting of the **Licensing (Taxi and Miscellaneous) Panel** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 28 May at 3.30pm**.

If you are unable to attend this meeting, please telephone Barbara Wiggins as soon as possible. Another Panel member will be appointed to attend.

Agenda

- 1. Appointment of Chairman**
- 2. Apologies for absence**
- 3. Declarations of Interest**

The Panel shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under paragraphs 1, 2 and 7 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

- 4. House to House Collections – Decision required to grant or refuse application (Report of Licensing Enforcement Officer attached)**

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.