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To: Councillors Tony Boto, Derek Capp, Richard Gell, Sylvia Hughes, David Jenney, Brian Northall, Sarah Peacock, Alex Smith, Phillip Stearn, Jake Vowles and Clive Wood

To: The Chairman and all other Councillors (for information)

Please ask for
Barbara Wiggins

Direct Dial
01832 742198

Date:
21 March 2014

Dear Councillor

A meeting of the **Scrutiny Committee** will be held in **the Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **2 April 2014** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of the meeting held on 11 December 2013 (attached).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by members under Council procedure rule 10.3 (if any).**

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council's Constitution. (A form is available on 'Eunice', or email bwiggins@east-northamptonshire.gov.uk for a copy)

- 5. Spire Homes - an update on recent activities (report from Cllr. John Farrar, attached)**
- 6. Countering Benefit Fraud (report of the Senior Benefits Officer, attached)**
- 7. Quarterly Performance Reporting – Q3 2013/14 (report of the Performance Officer, attached)**
- 8. Environmental Services Service Plan (report of Policy & Performance Manager, attached)**

9. **Work Programme for Scrutiny Committee 2014/15** (report of the Executive Director, attached)
10. **Call-in Procedure** (report of the Executive Director, attached)
11. **To receive and note the response from the Fire Service** (reference Minute 288 of the Scrutiny Committee meeting held on 11 December 2013, response attached).

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.