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To: Members of the Planning Policy Committee – Peter Baden, Tony Boto, David Brackenbury, Glenn Harwood MBE, Sylvia Hobbs, Marian Hollomon, Sylvia Hughes, David Jenney, Eloise Lucille, Gill Mercer, Bob Nightingale, Steven North, Alex Smith, Jeremy Taylor and Jake Vowles.

cc: The Chairman and other members of the Council (for information only)

Please ask for	Direct Dial	Date
Paul Smith	01832 742175	31 January 2014

Dear Councillor

A meeting of the **Planning Policy Committee** will be held in the Kasen Room, East Northamptonshire House, Thrapston, on **Wednesday 12 February 2014** at **6.30pm**.

Please note the time and venue for the meeting which differ from the usual arrangements for the Planning Policy Committee.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting

- 1. Minutes of the meeting held on 16 December 2013 (attached)**
If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.
- 2. Apologies for Absence** *(If you are unable to attend this meeting please notify Paul Smith)*
- 3. Declarations of Interest**
- 4. Questions from Members under Council Procedure Rule 10.3** (if any)

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Paul Smith or e-mail psmith@east-northamptonshire.gov.uk

5. **Adoption of the Interim Statement on Housing Requirements in the North Northamptonshire Housing Market Area** (report of the Senior Planning Policy Officer)
6. **Barnwell, Chelveston cum Caldecott and Raunds Neighbourhood Plans: Neighbourhood Plan Area Boundaries** (report of the Senior Planning Policy Officer)
7. **Rushden East Project Board Terms of Reference** (report of the Planning Policy and Conservation Manager)
8. **Planning Policy Progress** (verbal report of the Head of Planning Services)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room..

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.