
cc: The Chairman and other members of the Council (for information only)

Please ask for Direct Dial Date
Paul Smith 01832 742175 29 November 2013

Dear Councillor

A joint meeting of the Planning Policy and Policy & Resources Committees will be held in the Council Chamber, East Northamptonshire House, Thrapston, on Monday 9 December 2013 at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting

1. Appointment of Chairman
   To appoint a Chairman to preside at the joint meeting.

2. Apologies for Absence
   (If you are unable to attend this meeting please notify Paul Smith)

3. Declarations of Interest

4. Questions from Members under Council Procedure Rule 10.3 (if any)

Members of the Committees have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committees, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committees are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council’s Intranet (Eunice). Alternatively please telephone Paul Smith or e-mail him on psmith@east-northamptonshire.gov.uk
5. **Community Infrastructure Levy Draft Charging Schedule** (report of the Planning Policy and Conservation Manager - attached)

Yours sincerely

DAVID OLIVER
Chief Executive

**FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.