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To: Councillors Peter Baden, David Brackenbury, Wendy Brackenbury, John Farrar, Roger Glithero JP, Glenvil Greenwood-Smith, Glenn Harwood MBE, Marika Hillson, Sue Homer, Dudley Hughes JP, Richard Lewis, Andy Mercer, Rupert Reichhold, Steven North and Jeremy Taylor.

To: The Chairman and all other Councillors (for information)

Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
James McLaughlin	01832 742113	JMcL/PR		25 October 2013

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 4 November 2013** at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1 Minutes of meeting on 26 September 2013 (attached)

If you have any queries in respect of the accuracy of the minutes, please notify James McLaughlin prior to the meeting.

2. Apologies

If you are unable to attend this meeting please notify James McLaughlin.

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on Friday, 1 November 2013). The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone James McLaughlin or e-mail him on jmclaughlin@east-northamptonshire.gov.uk

5. Minutes of Sub-Committees and Working Parties

The minutes of sub-committees and working parties are submitted for information. Where a sub-committee has made a recommendation to this committee, this is highlighted within the enclosed minutes.

- (a) Welfare Reform Sub-Committee – 10 October 2013 **(attached)**
- (b) Personnel Sub-Committee – 14 October 2013 **(attached)**
- (c) Waste and Recycling Working Party – 21 October 2013 **(attached)**

6. Benefits Counter Fraud Strategy

(Report of the Senior Benefit Officer **attached**)

7. Environmental Services Enforcement Policy Review

(Report of the Head of Environmental Services **attached**)

8. Introduction of Boat Licensing

(Report of the Health Protection Manager **attached**)

9. Children and Families Early Help and Prevention Strategy 2013 - 2016

(Report of the Community Partnerships Manager **attached**)

10. Webcasting of Council and Committee Meetings

(Report of the Executive Director **attached**)

11. Recommendations of the Committee Review Working Party

(Report of the Executive Director **attached**)

The Committee shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

12. Removal of Clawback Liability – Westonville Garages Site, Collyweston

(Report of the Head of Resources and Organisational Development **attached**)

13. Minutes of Working Parties

- (a) Leisure Contracts Working Group – 4 October 2013 **(attached)**

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.