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**To: Councillors Tony Boto, Derek Capp, Richard Gell, Sylvia Hobbs, Sylvia Hughes, Barbara Jenney, Brian Northall, Sarah Peacock, David Read, Phillip Stearn, Jake Vowles, Peter Wathen, Clive Wood and Colin Wright.**

**To: The Chairman and all other Councillors (for information)**

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Please ask for  
Paul Smith

Direct Dial  
01832 742175

Date:  
13 September 2013

Dear Councillor

A meeting of the **Scrutiny Committee** will be held in **the Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **23 September 2013** at 7.30pm.

### **AGENDA**

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

1. **Minutes of the meeting on 26 June 2013 (attached).**
2. **Apologies for absence.**
3. **Declarations of Interest.**
4. **Questions by members under Council procedure rule 10.3 (if any).**

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council's Constitution. (A form is available on 'Eunice', or email psmith@east-northamptonshire.gov.uk for a copy)

5. **Welland Internal Audit Consortium – Internal Audit Update 2013/14** (report of the Audit Manager – **attached**)
6. **Quarterly Performance Reporting – Q1 2013/14** (report of the Performance Officer – **attached**)
7. **Countering Benefit Fraud** (report of the Senior Benefits Officer – **attached**)

8. **Engagement with Partners – Town and Parish Councils** – (verbal report on recent meetings held with Town and Parish Councils)
9. **Pemberton Leisure Centre** (report of the Scrutiny Pemberton Working Party attached)

**Yours sincerely**

**DAVID OLIVER**

**Chief Executive**

### **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.