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To: Councillors Tony Boto, Michael Finch, Richard Gell, Sylvia Hughes, Sylvia Hobbs, Barbara Jenney, Brian Northall, Sarah Peacock, David Read, Phillip Stearn, Peter Wathen, Pam Whiting, Colin Wright.

To: The Chairman and all other councillors (for information)

Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
David Pope	01832 742198	DJP/SCR		3 December 2012

Dear Councillor

A meeting of the **Scrutiny Committee** will be held in **the Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **12 December 2012** at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of the meeting on 24 September 2012 (attached).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by members under council procedure rule 10.3 (if any).**

(Members of the committee have the right to ask the chairman a question on any matter in relation to which the council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting*). The functions of the committee are to be found in part 3 of the council constitution.

- 5. Quarterly Performance Reporting - Q2 2012/13 - (report of the Performance Officer attached)**
- 6. Internal Audit Quarterly Report - (report of the Audit Manager attached)**
- 7. Engagement with Partners - Town and Parish Councils (including Parish Council meeting dates January 2013-April 2013) - (presentation by the Executive Director)**
- 8. Progress Update 2012 - Spire Homes - (report of the Chairman of Spire Homes attached)**

*A form for use by members is available on the council's intranet (Eunice). Alternatively please telephone David Pope or e-mail him on dpope@east-northamptonshire.gov.uk

Yours sincerely

DAVID OLIVER

Chief Executive