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**To: Members of the Personnel Sub-Committee – Councillors Wendy Brackenbury, Roger Glithero JP, Glenn Harwood MBE, Steven North and Jeremy Taylor.**

**cc: The Chairman and other members of the Council (for information only).**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Our Ref.</b>	<b>Your Ref.</b>	<b>Date:</b>
Paul Smith	01832 742175	PS/PSUB		15 November 2012

Dear Councillor

A meeting of the **Personnel Sub-Committee** will be held in **Room CHG2**, East Northamptonshire House, Cedar Drive, Thrapston, on **Tuesday 27 November 2012**, at **2pm**.

### Agenda

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

- 1. Minutes of meeting on 25 September 2012 (attached)**
- 2. Apologies for absence**  
*(If you are unable to attend this meeting please notify Paul Smith)*
- 3. Declarations of Interest**
- 4. Questions from members under council procedure rule 10.3 (if any)**  
Members of the sub-committee have the right to ask the chairman a question on any matter which the council has powers or duties, or which affects East Northamptonshire and falls within the sub-committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on 'Eunice', or email psmith@east-northamptonshire.gov.uk for a copy)
- 5. Workforce Statistics (attached)**
- 6. Vacant Posts Update (attached)**
- 7. Changes to Tax Treatment of Members' ICT Allowances**  
(Report of the Executive Director - **attached**)

**The sub-committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

**8. Staff Proposals**

- (a) Staff Proposal 17 (attached)**
- (b) Staff Proposal 18 (attached)**
- (c) Staff Proposal 20 (attached)**

**Yours sincerely**

**DAVID OLIVER  
Chief Executive**