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**To: Councillors David Brackenbury, Wendy Brackenbury, John Farrar, Richard Gell, Roger Glithero JP, Glenvil Greenwood-Smith, Glenn Harwood MBE, Marika Hillson, Sue Homer, Dudley Hughes JP, Richard Lewis, Andy Mercer, Rupert Reichhold, Steven North and Jeremy Taylor.**

**To: The Chairman and all other Councillors (for information)**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Our Ref.</b>	<b>Your Ref.</b>	<b>Date:</b>
David Pope	01832 742113	DJP/PR		26 October 2012

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 5 November 2012** at 7.30pm.

### Agenda

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

**1 Minutes of meeting on 27 September 2012 (attached)**

**2. Apologies for absence.**  
*(If you can't attend this meeting please notify David Pope)*

**3. Declarations of Interest.**

**4. Questions by Members under Council Procedure Rule 10.3 (if any).**

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting). The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone David Pope or e-mail him on [dpope@east-northamptonshire.gov.uk](mailto:dpope@east-northamptonshire.gov.uk)

### Financial Items

**5. Discretionary Rate Relief Policy (Report of the Revenue Manager attached)**

### Other Items

**6. Homelessness Grant 2012/13 - Severe Weather Emergency Protocol (Report of the Housing Services Officer attached)**

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Council for the District of East Northamptonshire

**The Committee shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

**7. Minutes of Sub-Committees and Working Parties**

- (a) Leisure Contracts Working Group – 31 August 2012 (**attached**)

**Yours sincerely**

**DAVID OLIVER**

**Chief Executive**