



Licensing Committee – 3 October 2012

Delegation of functions by Licensing Committee

Purpose of report: To delegate officers to act as a responsible authority within the Licensing Act 2003 on behalf of the Licensing Authority.

Attachment(s)

None

1.0 Background

In April 2012 the Licensing Act 2003 was amended by the Police Reform and Social Responsibility Act 2011. One of these amendments made the Licensing Authority a responsible authority under the Licensing Act 2003. This gives the Licensing Authority the power to respond to applications as a consultee and ask for reviews of licences.

2.0 Licensing Act 2003

The Act states that all functions of the Licensing Act sit with the Licensing Committee. The Licensing Committee may arrange for its functions to be discharged by an officer of the Licensing Authority.

We request that the functions relating submitting representations and requesting reviews of licences in relation to being a responsible authority be delegated to the:-

Head of Environmental Services
 Commercial Health Manager
 Licensing Enforcement Officer

3.0 Equality and Diversity Implications

3.1 There are no equality and diversity implications arising from the proposals as the same processes will be applied by officers as the Licensing Committee in making such representations.

4.0 Legal Implications

4.1 There are no legal implications. Delegation to officers is permitted under the Licensing Act 2003.

5.0 Risk Management

5.1 There are no significant risks arising from the proposed recommendations in this report.

6.0 Financial Implications

6.1 There are no financial implications associated with the above proposals.

7.0 Corporate Outcomes

7.1 The relevant Corporate Outcomes are:

- Good Value for Money
- Effective Management

- High Quality Service Delivery
- Knowledge of Customers and Communities

8.0 Recommendation

8.1 The Committee is recommended to amend the Constitution and add to the Scheme of delegation delegate the responsible authority functions within the Licensing Act 2003 relating submitting representations and requesting reviews of licences to:-

Head of Environmental Services
 Commercial Health Manager
 Licensing Enforcement Officer

Legal	Power: Licensing Act 2003, Police Reform and Social Responsibility Act 2011				
	Other considerations:				
Background Papers: None					
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Date: 6 September 2012					
CFO		MO		CX	

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