

**Draft**  
**Welfare Reform Sub Committee - Terms of Reference**

The Welfare Reform Sub Committee is a standing sub committee comprising members of the Council's Policy & Resources Committee established to manage the impact of the implications of Welfare Reform on the Council It will meet at least monthly , with additional meetings as and when required.

**Terms of Reference:**

1. To monitor the Welfare Reform programme of projects and report to the Policy and Resources Committee accordingly.
2. To contribute to the development of the local policies on all aspects of Welfare Reform
3. To develop and recommend an East Northamptonshire Local Council Tax Support scheme to Council.
4. To ensure that the Council fulfills the consultation requirements as outlined by Central government when developing and approving a Local Council Tax Scheme for East Northamptonshire.
5. To monitor the phased development of Universal Credit and the transfer of benefit caseload to the Department of Work & Pension (DWP).
6. To consider and make recommendations to the Policy and Resources Committee on the financial aspects of all of the above