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To: Members of the Personnel Sub-Committee – Councillors Wendy Brackenbury, Roger Glithero, Steven North and Jeremy Taylor.

cc: The Chairman and other members of the council (for information only).

Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
David Pope	01832 742198	DJP/PSUB		17 April 2012

Dear Councillor

A meeting of the **Personnel Sub-Committee** will be held in **Room CHG2**, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 25 April 2012**, at **10am**.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of meeting on 20 March 2012 (attached)**
- 2. Apologies for absence**
(If you are unable to attend this meeting please notify David Pope)
- 3. Declarations of Interest**
- 4. Questions from members under council procedure rule 10.3 (if any)**
Members of the sub-committee have the right to ask the chairman a question on any matter which the council has powers or duties, or which affects East Northamptonshire and falls within the sub-committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on 'Eunice', or email kwosborne@east-northamptonshire.gov.uk for a copy)
- 5. Xchange (minutes of the meeting held 13 March 2012 attached)**
- 6. Pay and Reward Strategy**
(Head of Resources and Organisational Development - verbal update)
- 7. Review of HR Policies and Procedures (verbal update)**
- 8. Date of Next Meeting**
 - Tuesday 12 June 2012 at 2pm

The sub-committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 & 2 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

9. **Options for Provision of Finance Support and Advice**
(Report of the Chief Executive **attached**)
10. **Staff Proposal SP13**
(Report of the Head of Environmental Services **attached**)
11. **Staff Proposal SP12 - update**
(Report of the Head of Environmental Services **to be circulated at the meeting**)

Yours sincerely

DAVID OLIVER

Chief Executive