

# East Northamptonshire Council

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**To:** Councillors David Brackenbury, Wendy Brackenbury, Pauline Bradberry, Albert Campbell, Lisa Costello, Roger Glithero, Philip Hardcastle, Glenn Harwood, Sylvia Hughes, Richard Lewis, Andy Mercer, Steven North, John Richardson, Anna Sauntson and Robin Underwood

**To:** The Chairman and all other Councillors (for information)

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Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
Keith Osborne	01832 742113	KWO/COM/40		6 July 2009

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 13 July 2009** at 7.30pm.

## Agenda

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

- 1. Minutes of meeting on 15 June 2009 (attached).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by Members under Council Procedure Rule 10.3 (if any).**

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that at least 72 hours notice is given to the Chief Executive\*). The functions of the Committee are to be found in Part 3 of the Council Constitution.

## Financial & Contractual Issues

- 5. Finance Sub-Committee**  
To receive and consider the minutes of the meeting of the Sub-Committee on 29 June 2009 (**attached**).

6. **Budget Review Group**  
(Report of the Chief Finance Officer **attached**)
7. **Post Budget Consideration**
  - (a) **Children's and Young People's Service Co-ordinator Post.** (Report of Head of Policy and Community Development **attached**.)
  - (b). **Planning Obligations Support Officer Post.** (Report of Head of Planning Services **attached**.)
8. **Creation of Local Asset Backed Vehicle (LABV)** (Report of Executive Director (ML) **attached**)

#### **Licensing Issues**

9. **Animal Boarding Licence Alteration.** (Report of Commercial Health Manager **attached**.)
10. **Wheelchair Accessibility Specification for Hackney Carriage Vehicles.** (Report of Commercial Health Manager **attached**.)
11. **Criminal Records Bureau Policy and Procedure for Licensing Applications.** (Report of Commercial Health Manager **attached**.)
12. **Review of Discreet Plate Policy for Private Hire Vehicles.** (Report of Commercial Health Manager **attached**)

#### **Other Issues**

13. **Proper Officers – Health Protection Agency.** (Report of Commercial Health Manager **attached**.)
14. **Flexible Warrant Scheme – Health & safety enforcement** (Report of Commercial Health Manager **attached**.)
15. **Knowledge, Skills and Behaviours – Councillors.** (Report of Executive Director (SM) **attached**.)

\*A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Keith Osborne or e-mail him on [kwosborne@east-northamptonshire.gov.uk](mailto:kwosborne@east-northamptonshire.gov.uk)

**Yours sincerely**

**DAVID OLIVER**

**Chief Executive**