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To: Councillors David Brackenbury, Wendy Brackenbury, John Farrar, Richard Gell, Roger Glithero, Glenvil Greenwood-Smith, Philip Hardcastle, Glenn Harwood, Sue Homer, Dudley Hughes, Richard Lewis, Andy Mercer, Rupert Reichhold, Steven North and Jeremy Taylor.

To: The Chairman and all other Councillors (for information)

Please ask for Keith Osborne	Direct Dial 01832 742113	Our Ref. KO/PR	Your Ref.	Date: 5 January 2012
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Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 16 January 2012** at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1 Minutes of meeting on 5 December 2011 (attached without appendices).

2. Apologies for absence.
(If you are unable to attend this meeting please notify Keith Osborne)

3. Declarations of Interest.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting). The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Keith Osborne or e-mail him on kwosborne@east-northamptonshire.gov.uk

5. Sub-Committee and Working Party Minutes

(a) Personnel Sub-Committee - 19 December 2011 (attached)

(b) Finance Working Party 11 January 2012 (to follow)

Policy Items

6. **Housing Working Party** (Report of Environmental Protection Manager **attached**)
7. **Northamptonshire Health and Wellbeing Declaration** (Report of the Commercial Health Manager **attached**)

Financial Items

8. **Homelessness Grant 2011/12** (Report of the Housing Services Officer **attached**)
9. **Village Hall Grant –Application – Easton-on-the-Hill**
(Report of the Community Partnerships Manager **attached**)

Democratic and Constitutional Items

10. **Changes to the Constitution** (Report of the Executive Director **to follow**).
11. **Scheme of Delegation – Update** (Report of the Commercial Health Manager **attached**)

Yours sincerely

DAVID OLIVER

Chief Executive