



Policy and Resources Committee – 5 December 2011

Wheeled Bin Policy - Provision of Services for Village Halls, Place of Worship and other Non Domestic Premises

Purpose of report

This report presents additional policies that have been developed as part of the provision of waste and recycling collection services. This is to be used in conjunction with the 'new waste and recycling collection service policies' approved at the meeting of the Policy and Resources Committee on 11 April 2011.

Attachment(s)

Appendix 1: Wheeled Bin Policy Additions

Appendix 2: Equalities Impact Assessment

1.0 Background

- 1.1 As part of the on going management of the waste and recycling service it is necessary to produce additional policies to sit alongside the Wheeled Bin policies 1 – 14. These additional policies are in relation to the provision of services for village halls, places of worship and other non domestic premises. These are premises which are not primarily used for commercial activities but do not all fall within the classifications for 'Household Waste'.
- 1.2 Premises may request waste collection services from the Council and there is a duty to make provision for collections from these premises if so requested.
- 1.3 There are currently approximately forty customers who have requested this service and the level of charge has been included within the Fees and Charges report for 2010 /11 and updated for 2011/12.

2.0 Wheeled Bin Policy Additions document

- 2.1 The policy document attached at appendix 1 contains information on these additional policies, namely the following:

Policy 15 - Provision of waste and recycling collections for places of worship
 Policy 16 - Waste from premises occupied by a club, society or any association of persons in which activities are conducted for the benefit of the members.
 Policy 17 - Waste from a hall or other premises used wholly or mainly for public meetings.

3.0 Equality and Diversity implications

- 3.1 An equality impact assessment was completed in November 2011 and is attached at appendix 2.

4.0 Legal Implications

- 4.1 In line with section 45 of the Environmental Protection Act 1990, the council is obliged

to collect waste within its area. Under section 46 of the same act, the council may specify the size and type of containers and the frequency of those collections. Under Schedule 2 of the Controlled Waste Regulations 1992 the Council may make a charge for certain types of waste.

5.0 Financial Implication

5.1 The services described in this policy relate to properties for which a charge may be made. In line with the fees and charges policy, all costs relating to the provision of this service will be recovered.

5.2 There are approximately 40 premises that have currently requested and receive the service. Indicative income is expected to be around £10,000.

6.0 Corporate Outcomes

6.1 The recommended decision will help deliver the following corporate outcomes:

- Good Quality of Life – Cleaner
- Good Value for Money – providing value for money services to customers
- Effective Partnership Working – developing a range of services with the contractor for the benefit of customers.
- Effective Management – Providing a good value, useable service
- High Quality Service Delivery – providing quality services which are comparable to the private sector
- Strong Community Leadership – developing recycling services for other premises

7.0 Recommendation

7.1 The committee is recommended to approve the wheeled bin policy additions.

(Reasons:

- (1) To ensure consistency of approach to all users of the waste management service.
- (2) To provide service standards for both users and contractors in the day to day operation of the service).

Legal	Power: Section 45 of the Environmental Protection Act 1990 Schedule 2 of the Controlled Waste Regulations 1992				
	Other considerations:				
Background Papers:					
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Date: 4 November 2011					
CFO		MO		CX	

(Committee Report Normal Rev. 22)



East
Northamptonshire
Council

Wheeled Bin Policy



**Policies 15,16 & 17 - Provision of
services for village halls, places of
worship and other non domestic**

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Consultees

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Links to other documents

Document	Link
Waste and Recycling Collection Service Policies	http://www.east-northamptonshire.gov.uk/downloads/Item_9_waste_policies_report.pdf

Additional Comments to note

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Executive Summary

This policy details the provision of services for village halls, places of worship and other non domestic premises. This should be read together with the Waste & Recycling Collection Service Policies which was approved and adopted by members on the 11th April 2011

1.0 Introduction

- 1.1 To ensure that all residents are fairly treated with regard to the management of the waste and recycling collection service it is necessary to develop a series of policies to give guidance on how non standard issues are to be resolved. Policy numbers 1 – 14 were approved on the 11 April at the meeting of the Policy and Resources Committee. These additional policies have been developed to define the approach for premises that may not be classified as domestic household waste.

Under Section 46 of the Environmental Protection Act 1990, the Council may specify the container type and frequency of collections with regard to material covered as the statutory duty under this act.

Under Schedule 2 of the Controlled Waste Regulations 1992 the Council may make a charge for certain types of waste such as;

- waste from a hall or other premises used wholly or mainly for public meetings,
- waste from a residential hostel, a residential home or from premises forming part of a university, school or other educational establishment or forming part of a hospital or nursing home.

Under Schedule 4 of the Controlled Waste Regulations 1992 Waste from premises occupied by a club, society or any association of persons in which activities are conducted for the benefit of the members is to be treated as commercial waste.

Under Schedule 4 of the Controlled Waste Regulations 1993 Waste from any part of a premises, which is used for the purposes of a trade or business is to be treated as commercial waste.

2.0 Statement of intent

The intention of this policy is to give clear guidance to both officers and Members on the policy for the provision of waste services for other organisations, and non domestic residents of East Northamptonshire while continuing to provide value for money services for residents.

3.0 Scope

This policy covers the policies for the provision of free and chargeable collections for those premises whereby a charge may be made for the collection of refuse and recycling.

4.0 Policy Statements

4.1 Provision of waste and recycling collections for places of worship Policy 15.

- 4.1.1 In accordance with Regulation 1 of the Controlled Waste Regulations 1992, waste and recycling arising from places of worship is to be treated as ordinary household waste.

4.1.2 Places of worship will be entitled to the standard domestic policy in accordance with the standard service as detailed in Wheeled Bin Policy 1

4.1.3 Examples of premises which are classified as places of worship are Anglican churches, Baptist churches, Buddhist temples, Congregational churches, Evangelical churches, Jehovah's Witness kingdom halls, synagogue, mission centres, Methodist churches, Roman Catholic churches, Salvation Army halls, United Reform churches.

**4.2 Waste from premises occupied by a club, society or any association of persons in which activities are conducted for the benefit of the members.
Policy 16.**

4.2.1 Waste from these premises shall be treated as commercial waste. Any costs relating to services provided to commercial customers are to be recharged. This includes collection and waste disposal costs.

4.2.2 Waste from these premises shall be subject to the commercial rates for businesses subject to collection and disposal charges as set by the most up to date Fees and Charges report.

4.2.3 The service available for commercial customers shall be similar in scope to the standard service for all waste as described in the wheeled bin policies 1 to 14.

4.2.4 The regulations define premises which may be classified as commercial waste as an office, showroom, hotel, any residential premises where it is used for trade or business, private garage that is not used primarily to store a vehicle, premises occupied by a club or society, village halls / community centres (where the space is hired out to third parties)

**4.3 Waste from a hall or other premises used wholly or mainly for public meetings.
Policy 17.**

4.3.1 If the hall is used wholly or mainly for public meetings the waste produced is classed as "Household waste for which a charge for collection may be made". This is reduced charge where only the costs for collection are passed to the customer. The costs of disposal are met by Northamptonshire County Council as the waste disposal authority.

4.3.2 Waste from these premises shall be subject to the commercial rates for businesses subject to collection charges as set by the most up to date Fees and Charges report.

4.3.3 The service available for commercial customers shall be similar in scope to the standard service for all waste as described in the wheeled bin policies 1 to 14.

4.3.4 Examples of premises which may fall under this classification are, village halls / community centres (where the space is not hired out to third parties)

4.0 Policy outcomes

4.1 Outcomes and links to the corporate outcomes

- A good quality of life where the district will be; cleaner, healthier, safer, sustainable
- A good reputation with customers
- High quality service delivery
- Strong community leadership
- Effective management
- Knowledge of our customers and communities

4.2 Behaviours

The policy contributes to the following corporate outcomes:

- Good reputation with customers and regulators
- Good quality of life in East Northamptonshire – cleaner, safer, prosperous, healthier and sustainable
- Effective partnership working
- Members and staff with the right knowledge, skills and behaviours



Appendix 2 EIA Initial Screening Form – policy

1. Name of Policy:	
2. Name and Job title / role of person completing Initial Screening:	Charlotte Tompkins – Waste Manager
3. What is the main purpose of the Policy?	The intention of this policy is to give clear guidance to both officers and Members on the policy for the provision of waste services for other organisations, and non domestic residents of East Northamptonshire while continuing to provide value for money services for residents
4. Who is the Policy aimed at?	Users of the following premises types; village halls, places of worship and other non domestic premises
5. How is the success of the Policy measured?	Any requests to access collection services for these premises being provided in a timely manner and to customer service standards. Measured by customer satisfaction surveys.
6. Are equality monitoring systems for the Policy in place?	No customers do not have to make use of this services and are able to make private arrangements with any commercial provider.

7. Use the following table to indicate using a ✓:

- a) Where you think that the Policy could have a positive impact on any of the groups or contribute to promoting equality of opportunity or improving relations within equality groups.
- b) Where you think that the Policy could have a negative impact on any of the equality groups i.e. it could disadvantage them.
- c) Where you think that the Policy could have a neutral impact on any of the equality group i.e. no impact

Equality Group	Positive Impact	Negative Impact	Neutral Impact	Reason
Gender:				
Women/Girls			✓	Requirement for waste collections services is not gender specific As above
Men/Boys			✓	
Transgender people			✓	
Sexual Orientation:				
Lesbians, gay men and bisexuals			✓	
Race/Ethnicity:				
White British people			✓	
White non-British people (including Irish people)			✓	
Asian or Asian British people			✓	
Black or Black British people			✓	
People of mixed heritage			✓	
Chinese people			✓	
Travellers (Gypsy/Roma/Irish heritage)			✓	
People from other ethnic groups				
People who do not have English as their first language			✓	

Equality Group	Positive Impact	Negative Impact	Neutral Impact	Reason
Disability:				
Physical impairment, e.g mobility issues which mean using a wheelchair or crutches.			✓	Individual collections are not affected.
Sensory impairment, e.g blind/having a serious visual impairment, deaf/having a serious hearing impairment.			✓	
Mental health condition, e.g depression or schizophrenia			✓	
Learning disability/difficulty, e.g. Down's syndrome or dyslexia, or cognitive impairment such as autistic spectrum disorder			✓	As above
Long-standing illness or health condition, e.g. cancer, HIV. Diabetes, chronic heart disease or epilepsy			✓	As above
Other health problems or impairments (<i>please specify if appropriate</i>)			✓	As above
Age:				
Older People (60+)			✓	
Children and Young People (see guidance for definition)			✓	
Religion/Belief:				
Christian			✓	Provision for waste collection services for places of worship is in line with the main domestic collection service and provided to all.
Buddhist			✓	
Hindu			✓	
Jewish			✓	
Muslim			✓	
Sikh			✓	As above
Other religion (including holding no belief)			✓	As above
Other Potentially Affected Groups				

Equality Group	Positive Impact	Negative Impact	Neutral Impact	Reason
Rural Isolation - People who live in rural areas e.g isolated geographically, lack of internet access			✓	Provision is made to carry out collections in all locations within the district
Socio-economic Exclusion – e.g. people who are on benefits, have low educational attainment, single parents, people living in poor quality housing, people who have poor access to services, the unemployed or any combination of these and the other protected strands			✓	As above
Any other potentially affected groups (<i>please specify</i>)				
8. If you have indicated that there is a negative impact on any group: Not applicable				
a) Is that impact against legislation?	Yes		No ✓	
b) What is the level of impact?	High		Low ✓	
9. Could you minimise or remove any negative impact that is of low significance?	How?			
10. Could you improve a positive impact of the Policy?	How?			
11. If there is no evidence that the Policy promotes equality of opportunity or improved relations, could it be adapted so that it does?	How?			
Head of Service signature				
Date of Initial Screening:	4 th November 2011			

