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To: Councillors David Brackenbury, Wendy Brackenbury, John Farrar, Richard Gell, Roger Glithero, Glenvil Greenwood-Smith, Philip Hardcastle, Glenn Harwood, Sue Homer, Dudley Hughes, Richard Lewis, Andy Mercer, Rupert Reichhold, Steven North and Jeremy Taylor.

To: The Chairman and all other Councillors (for information)

Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
Keith Osborne	01832 742113	KO/PR		24 November 2011

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 5 December 2011** at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1 Minutes of meeting on 7 November 2011 (attached without appendices).

2. Apologies for absence.
(If you are unable to attend this meeting please notify Keith Osborne

3. Declarations of Interest.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting). The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Keith Osborne or e-mail him on kwosborne@east-northamptonshire.gov.uk

5. Sub-Committee and Working Party Minutes

(a) Personnel Sub-Committee

- (i) 17 November 2011 **(attached)**
- (ii) 29 November 2011 **(to follow)**

(b) Finance Working Party 16 November 2011 (attached)

Policy Items

6. **Community Development Strategy 2012-2015** (Report of the Community Partnerships Manager **attached**)
7. **House to House Collections Policy** (Report of the Licensing Enforcement Officer **attached**)
8. **Wheeled Bin Policy Additions – Provision of services for Village halls, Places of Worship and Other Non-Domestic Premises** (Report of the Waste Manager **attached**)
9. **Revised Whistleblowing Policy** (Report of the Executive Director **attached**)

Financial Items

10. **Council Tax Base 2012/13** (Report of the Revenues Manager **attached**)
11. **Funding for Groundwork Northants** (Report of the Community Partnerships Manager **attached**)
12. **Request for Capital Funding – Spire Homes** (Report of the Housing Strategy Manager **attached**)
13. **Homelessness Grant 2011/12** (Report of the Housing Services Officer **attached**)
14. **Recovering Disabled Facilities Grant Money** (Report of the Environmental Protection Manager **attached**)

Other items

15. **Response to DCLG Consultation - Technical Reforms of Council Tax** (Report of the Head of Customer and Community Services **attached**)

Democratic and Constitutional Items

16. **Changes to the Constitution** (Report of the Executive Director **attached**).
17. **Leisure Contract Working Group – Terms of Reference** (Report of the Head of Customer and Community Services **attached**)

The Committee shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

18. **Housing Contract** (Report of the Housing Strategy Manager **attached**)

Yours sincerely

DAVID OLIVER

Chief Executive