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To: Councillors Peter Baden, David Bateman, Michael Finch, Marika Hillson, Sylvia Hobbs, Barbara Jenney, Gill Mercer, Brian Northall, Sarah Peacock, David Read, Phillip Stearn, Peter Wathen, Pam Whiting, Clive Wood and Colin Wright.

To: The Chairman and all other councillors (for information)

| Please ask for | Direct Dial | Our Ref. | Your Ref. | Date: |
|-----------------------|--------------------|-----------------|------------------|-------------------|
| Keith Osborne | 01832 742113 | SCR | | 15 September 2011 |

Dear Councillor

A meeting of the **Scrutiny Committee** will be held in **the Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 26 September 2011** at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of the meeting on 29 June 2011 (attached).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by members under council procedure rule 10.3 (if any).**

(Members of the committee have the right to ask the chairman a question on any matter in relation to which the council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting*). The functions of the committee are to be found in part 3 of the council constitution.

- 5. Spire Homes – Progress Report.** (Report of the council's representative, Cllr. John Farrar, **attached**).
- 6. Quarterly Performance Reporting – Q1 2011/12.** (Report of the Performance Officer **attached**).
- 7. Internal Audit.** (Report of the Audit Manager, Welland Internal Audit Consortium **attached**).
- 8. ICT Capital Programme.** (Report of the Head of ICT Services **attached**).

9. **Work Plan 2011/12.** (Notes of proposals suggested at the Scrutiny Committee training session on 29 June 2011 **attached** for discussion.)

*A form for use by members is available on the council's intranet (Eunice). Alternatively please telephone Keith Osborne or e-mail him on kwosborne@east-northamptonshire.gov.uk

Yours sincerely

David Oliver

Chief Executive

