



**North  
Northamptonshire  
Council**

**Mobile Home / Caravan Site Licence  
Application to change an existing site licence**

***Caravan Site and Control of Development Act 1960  
Mobile Homes Act 2013***

**To: North Northamptonshire Council Central Licensing Administration Unit (CLAU)**

*Please tick the area in which the premises is located:*

Corby  East Northants  Kettering  Wellingborough

[ ] [We] hereby apply for an amendment to the site licence to use the land described below.

1. Applicant details:

Name:

Address:

Postcode:

Telephone No:

Mobile No:

Email:

*Please note that if an email is provided it may be used for all future correspondence from the unit.  
CARAVAN SITE LICENCES ONLY – IF PLANNING PERMISSION EXPIRES: Please provide an email address  
if you wish to receive a reminder from the unit when your licence is due to expire.*

2. Applicant's interest in the land (give particulars of lease, or tenancy if any):

3. Address or description of site for which amendment to current licence is requested:

Postcode:

4. Please give full details of the amendment request (conditions and or any other amendments):

Signed: .....

Dated: .....

Print Name: .....

Capacity: .....

5. The fee for your application is published on the CLAU website:  
[www.northantslicensing.gov.uk](http://www.northantslicensing.gov.uk)

Please tick:

**Fee paid** (if paying by debit or credit card):

- To make an internet payment please log on to [www.northantslicensing.gov.uk](http://www.northantslicensing.gov.uk)
- On the Central Licensing Administration Unit homepage select: [Make a payment](#)
- Follow the instructions provided making sure you:



Pay a council bill

Select 'All other Council Bills' followed by 'Licensing Unit' and then use the drop down list to select the appropriate 'Mobile Homes Application' or 'Mobile Homes Transfer Application' for your relevant local authority. Follow the on-line instructions to complete the payment.

- Payments by debit/credit card may also be made by calling our payment line on 01832 742211.

Application fee **enclosed** (if paying by cheque):

- Cheques to be made payable to NORTH NORTHAMPTONSHIRE COUNCIL and crossed a/c payee.
- We do not accept cash payments.

Signed: .....

Dated: .....

Print Name: .....

Please **post** your completed form to:

NNC Central Licensing Administration Unit (CLAU)  
Thrapston Offices  
Cedar Drive  
Thrapston  
Northamptonshire NN14 4LZ

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Registered Office: North Northamptonshire Council, Sheerness House, 41 Meadow Road, Kettering, NN16 8TL