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# Fees and Charges 2019/20

*Charges applicable from 1 April 2019*

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## East Northamptonshire Council

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⊛ = statutory fee

## **CARD PAYMENTS**

East Northamptonshire Council offers a convenient and secure way to pay for a number of council services on line using a debit or credit card. These services include:

- Council Tax
- Non Domestic Rates
- Housing benefit overpayment
- Planning applications
- Planning Fees on-line payment options
- Building Regulations on-line payment options
- Land charges
- Pest control in domestic premises
- Waste management in domestic and commercial premises
- Licenses

The Council has a policy of charging for certain categories of enquiry that require specific research, a search of East Northamptonshire Council's records and/or a site visit. Information contained within statutory registers is available for the public to view free of charge, however, where the customer requires an officer to search registers on their behalf then the following charges are levied for this service.

Any written advisory information provided is given as an informal opinion only without prejudice to any view expressed or decision made by this Council's Committee.

Set out below is a schedule of the proposed fees and charges.

| Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.  | Current Charge (excluding VAT) | VAT (if applicable) | Current Charge (including VAT) | Section          | Income Code  |
|--|--------------------------------|---------------------|--------------------------------|------------------|--------------|
| <b>Building Control</b> ■ ☆ – Any request for information or advice involving a site visit (including a letter etc.)<br>per enquiry  | £91.31                         | £18.26              | <b>£109.57</b>                 | Building Control | CFE 001 9308 |
|  | £15.21                         | £3.04               | <b>£18.25</b>                  |                  |              |
| <b>Building Control File</b> ■ – Request to extract file from archive for viewing<br>per enquiry   | £91.31                         | £18.26              | <b>£109.57</b>                 | Building Control | CFE 001 9308 |
|  | £15.21                         | £3.04               | <b>£18.25</b>                  |                  |              |
| <b>Building Control records (prior to 1 April 2001)</b> * ☆ ■ – Search of East Northamptonshire Council's building control records to identify building regulation approval, completion notice or other building control matter<br>per enquiry | £91.31                         | £18.26              | <b>£109.57</b>                 | Building Control | CFE 001 9308 |
|  | £15.21                         | £3.04               | <b>£18.25</b>                  |                  |              |

| Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.   | Current Charge (excluding VAT) | VAT (if applicable) | Current Charge (including VAT)  | Section                         | Income Code  |
|---|--------------------------------|---------------------|---------------------------------|---------------------------------|--------------|
| <b>Conditional planning permission*</b> ☆ – Search of East Northamptonshire Council's planning records and/or a site visit to establish if condition has been complied with.<br>per enquiry | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services - Enforcement | CFA 002 9308 |
| <b>Contaminated Land*</b> – Search of East Northamptonshire Council's records of historic land use which may have the potential for contamination<br>Domestic searches                      | £67.22                         | £13.44              | <b>£80.66</b>                   | Environmental Services          | CAV 008 9684 |
| <b>Contaminated Land*</b> – Commercial searches   | £100.83                        | £20.17              | <b>£121.00</b>                  | Environmental Services          | CAV 008 9684 |
| <b>Note: regarding commercial searches: Please contact the Contaminated Land Officer for a quote on 01832 742037</b>  |                                |                     |                                 |                                 |              |
| <b>Planning Policy*</b> – Specific research, search of East Northamptonshire Council's records and/or a site visit.<br>per enquiry  | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services               | CFA 003 9308 |
| <b>Planning enforcement matter*</b> ☆ – Search of East Northamptonshire Council's records and/or a site visit.<br>per enquiry   | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services - Enforcement | CFA 002 9308 |

| Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.  | Current Charge (excluding VAT) | VAT (if applicable) | Current Charge (including VAT)  | Section           | Income Code  |
|--|--------------------------------|---------------------|---------------------------------|-------------------|--------------|
| <b>Planning history and/or use</b> *☆ – Search of East Northamptonshire Council's records.<br>per enquiry  | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services | CFA 002 9308 |
| <b>Section 106 or Section 52 Agreement</b> *☆ – Search of East Northamptonshire Council's records and/or a site visit to establish if a 106 agreement exists/complied with.<br>per enquiry | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services | CFA 002 9308 |
| <b>Tree Preservation Order (TPO)</b> *☆♠ – Search of East Northamptonshire Council's records to establish if a TPO is in existence.<br>per enquiry   | £86.11<br>£14.36               | £17.22<br>£2.87     | <b>£103.33</b><br><b>£17.23</b> | Planning Services | CFA 002 9308 |

■ Please note that information which does not form part of a public register will only be released to the owner of the property or another party with the owner's consent.

\* Subject to copyright.

☆ Any written advisory information provided is given as an informal opinion only without prejudice to any view expressed or decision made by this Council's Committee.

♠ Exemption from Payment of Fees - The charges for services in these categories will not be made in the case of requests from Parish and Town Councils and Parish Meetings or in the case of approved student enquiries and projects at the discretion of the relevant Head of Service.

Council Tax and NNDR Summons Court Costs £75

### **Environmental Information Regulations (EIR) 2004 requests**

Under the Environmental Information Regulations (EIR) 2004, East Northamptonshire Council is entitled to make a reasonable charge for EIR requests. Charges for requests for Environmental information which are not within any of the other categories listed are based purely on the staff time required to search for, retrieve and collate the information requested:

- Requests which can be dealt with in less than 30 minutes will be free.
- For larger request, (30 minutes or longer), the first ½ hour of work will be free and time thereafter will be charged at £12.55 per hour.

When an EIR request is received, an estimate of the time to complete the request will be made. If this is 30 minutes or longer, a fees notice will be issued to the requester. Work will not begin on the request until payment has been received by the council.

## Section 3

## Copy Document / Chargeable Enquiry Request

The Council has a policy of charging for certain copy documents. Certain statutory documents are available free of charge, however we may require 24 hours notice to produce some of them - please enquire at the Customer Contact Centre. Set out below is a schedule of the proposed fees and charges.

| <b>Copy Documentation</b> (to copy and forward)  | <b>Current Charge</b> (excluding VAT) | <b>VAT</b> (if applicable) | <b>Current Charge</b> (including VAT) | <b>Section</b>     | <b>Income Code</b>   |
|--|---------------------------------------|----------------------------|---------------------------------------|--------------------|--|
| <u>A1 sized</u> (either non-legal document/ plan**) Per sheet  | £5.18                                 | £1.04                      | <b>£6.22</b>                          | All                | CFA 002 9646<br>(Development Management documents)                                       |
| <u>A2 sized</u> (either non-legal document/ plan**) Per sheet  | £3.66                                 | £0.73                      | <b>£4.39</b>                          | All                |  |
| <u>A3 sized</u> (either non-legal document/ plan**) Per sheet  | £2.43                                 | £0.49                      | <b>£2.92</b>                          | All                |  |
| <u>A4 sized</u> (either non-legal document/ plan**) for first sheet of each document. 15p per sheet thereafter including VAT   | £1.26                                 | £0.25                      | <b>£1.51</b>                          | All                |  |
| Agendas – Development Management Committee   | £45.19                                | £9.04                      | <b>£54.23</b>                         | Corporate Services | AKC 111 9646   |
| Council Minutes with agendas   | £42.04                                | £8.41                      | <b>£50.44</b>                         | Corporate Services | AKC 111 9646   |
| Legal notice (eg, Planning permission/decision notice, enforcement notice, TPO, 106 agreement, etc) where appropriate reference number <u>is</u> provided (per notice/certificate flat rate) | £13.07                                | £2.61                      | <b>£15.68</b>                         | Planning Services  | CFA 002 9646<br>(Development Management)<br>CFE 001 9646<br>(Building Control documents) |



| <b>Copy Documentation</b> (to copy and forward)  | <b>Current Charge</b><br>(excluding VAT) | <b>VAT</b><br>(if applicable) | <b>Current Charge</b><br>(including VAT) | <b>Section</b>     | <b>Income Code</b>   |
|--|--|-------------------------------|--|--------------------|--|
| Legal notice (eg, Planning permission/decision notice, enforcement notice, TPO, 106 agreement, ■building control approval notice etc) where appropriate reference number <u>is not</u> provided (per notice/certificate flat rate) | £14.35                                   | £2.87                         | <b>£17.22</b>                            | Planning Services  | CFA 002 9646<br>(Development Management)<br>CFE 001 9646<br>(Building Control) |
| Ordnance Survey plan (6.no, A4 size)<br>Price for Urban or Rural unless specifically stated<br>(VAT applicable to electronic copy only)  | £9.00                                    | £1.80                         | <b>£10.80</b>                            | ICT                | AKT 002 9650   |
| 1:200  |  |                               |  |                    |  |
| 1:500  | £15.00                                   | £3.00                         | <b>£18.00</b>                            |                    |  |
| 1:1250 (Urban)   | £25.00                                   | £5.00                         | <b>£30.00</b>                            |                    |  |
| 1:1250 (Rural)   | £20.00                                   | £4.00                         | <b>£24.00</b>                            |                    |  |
| 1:2500 (Urban)   | £60.00                                   | £12.00                        | <b>£72.00</b>                            |                    |  |
| 1:2500 (Rural)   | £25.00                                   | £5.00                         | <b>£30.00</b>                            |                    |  |
| Other sizes and coverage available on request.   |  |                               |  |                    |  |
| Other Committee Agendas (combined)   | £33.10                                   | £6.62                         | <b>£39.72</b>                            | Corporate Services | AKC 111 9646   |
| Other Committee Agendas (per Committee)  | £33.10                                   | £6.62                         | <b>£39.72</b>                            | Corporate Services | AKC 111 9646   |
| Other Committee Agendas (up to 3 combined)   | £66.20                                   | £13.24                        | <b>£79.45</b>                            | Corporate Services | AKC 111 9646   |
| Agendas – Policy and Resources Committee   | £55.17                                   | £11.03                        | <b>£66.20</b>                            | Corporate Services | AKC 111 9646   |
| Elections Registration Letter  | £16.40                                   | £3.28                         | <b>£19.68</b>                            | Elections          | CKK 001 9292   |

| <b>Copy Documentation</b> (to copy and forward)                                       | <b>Current Charge</b><br>(excluding VAT) | <b>VAT</b><br>(if applicable) | <b>Current Charge</b><br>(including VAT) | <b>Section</b>     | <b>Income Code</b> |
|---|--|-------------------------------|--|--------------------|--------------------|
| Confirmation of life letter   | £10.00                                   | N/A                           | <b>£10.00</b>                            | Elections          | CKK 001 9292       |
| Rural North, Oundle and Thrapston Plan<br>Hard Copy<br>Plus postage and Packing £4.70 | £43.51                                   | £8.70                         | <b>£52.21</b>                            | Planning<br>Policy | CFA 003 9308       |
| CD Copy<br>Plus postage and packing £0.80   | £2.17                                    | £0.43                         | <b>£2.60</b>                             | Planning<br>Policy | CFA 003 9308       |

■ Please note that information will only be released to the owner of the property or another party with the owner's consent.

\*\* Subject to copyright.

**Printing for Town and Parish Councils has been replaced by a design and print service.**

|   |        |       |               |                                       |             |
|---|--------|-------|---------------|---------------------------------------|-------------|
| Design Work   | £36.00 | £7.20 | <b>£43.20</b> | Media &<br>Comms                      | AKS301 9684 |
| Any Print Work per hour – A quote will be<br>required before printing is undertaken | £30.00 | £6.00 | <b>£36.00</b> | Democratic<br>Services &<br>Elections |             |

| Local Land Charges – Zero Rated VAT           | Current Charge**<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|---|-------------------------------------|------------------------|-----------------------------------|--------------|
| <b>Official Search</b>                        |                                     |                        |                                   |              |
| In any one part of the register               | £12.00                              | £0.00                  | £12.00                            | CKN001/ 9393 |
| In the whole of the register                  | £12.00                              | £0.00                  | £12.00                            | CKN001/ 9393 |
| In addition for each parcel of land above one | £12.00                              | £0.00                  | £12.00                            | CKN001/ 9393 |
| <b>Supplementary Enquiries</b>                |                                     |                        |                                   |              |
| <b>CON29(R)</b>                               |                                     |                        |                                   |              |
| one parcel of land                            | £140.00                             | £28.00                 | £168.00                           | CKN001/ 9399 |
| several parcels of land                       |                                     |                        |                                   | CKN001/ 9399 |
| • first parcel of land                        | £140.00                             | £28.00                 | £168.00                           | CKN001/ 9399 |
| • each additional parcel                      | £23.00                              | £4.60                  | £27.60                            | CKN001/ 9399 |
| <b>CON29 (O)</b>                              |                                     |                        |                                   |              |
| each printed enquiry                          | £23.00                              | £4.60                  | £27.60                            | CKN001/ 9399 |
| <b>Solicitors own question</b>                |                                     |                        |                                   |              |
| Each question                                 | £24.00                              | £4.80                  | £28.80                            | CKN001/ 9399 |
| <b>STANDARD SEARCH FEE (VAT)</b>              | £140.00                             | £28.00                 | £168.00                           | CKN001/ 9399 |
| <b>(No VAT)</b>                               | £12.00                              | £0.00                  | £12.00                            | CKN001/ 9393 |

| <b>Local Land Charges – Zero Rated VAT</b> | <b>Current Fee**<br/>(excluding VAT)</b> | <b>VAT<br/>(if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|--|--|--------------------------------|---|--------------------|
| Question 1.1(f)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 1.1(g)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 1.1(h)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.7(a)                            | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.7(b)                            | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.7(c)                            | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.7(d)                            | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.7(f)                            | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.8                               | £3.00                                    | £0.60                          | £3.60                                     | CKN001/ 9399       |
| Question 3.9(a)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(b)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9 (c)                           | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(d)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(e)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(f)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(g)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |
| Question 3.9(h)                            | £3.30                                    | £0.66                          | £3.96                                     | CKN001/ 9399       |

| Local Land Charges – Zero Rated VAT | Current Fee**<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|-------------------------------------|----------------------------------|------------------------|-----------------------------------|--------------|
| Question 3.9(i)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.9(j)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.9(k)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.9(l)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.9(m)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.9(n)                     | £3.30                            | £0.66                  | £3.96                             | CKN001/ 9399 |
| Question 3.10(a)                    | £6.00                            | £1.20                  | £7.20                             | CKN001/ 9399 |
| Question 3.10(b)                    | £6.00                            | £1.20                  | £7.20                             | CKN001/ 9399 |
| Question 3.12(a)                    | £3.00                            | £0.60                  | £3.60                             | CKN001/ 9399 |
| Question 3.12(b)(i)                 | £3.00                            | £0.60                  | £3.60                             | CKN001/ 9399 |
| Question 3.12(b) (ii)               | £3.00                            | £0.60                  | £3.60                             | CKN001/ 9399 |
| Question 3.12(c)                    | £3.00                            | £0.60                  | £3.60                             | CKN001/ 9399 |

🔗 **Statutory fee**

Questions 1.1(a-e), 1.2, 3.5 and 3.11 have been removed from the table above as no charges are applicable.

**Household Bulky Waste Collection**

|               | <b>Current Charge<br/>(excluding VAT)</b> | <b>VAT (if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|---------------|---|----------------------------|---|--------------------|
| Up to 7 items | £29.50                                    | N/A                        | £29.50                                    | CAA 002 9311       |

**Ancillary Services**

| <b>Item</b>  | <b>Current Charge<br/>(excluding VAT)</b> | <b>VAT (if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|--|---|----------------------------|---|--------------------|
| Septic Tanks (per visit)* (VAT zero rated)   |   |                            |   |                    |
| <ul style="list-style-type: none"> <li>For the first 4,546 litres</li> </ul>       | £100.00                                   | N/A                        | £100.00                                   | N/A                |
| <ul style="list-style-type: none"> <li>For each subsequent 4,546 litres</li> </ul> | £100.00                                   | N/A                        | £100.00                                   | N/A                |

\*Service carried out by Kier Environmental Services – customer makes payment directly to them.

**Clinical Waste Service**

| <b>Item</b>  | <b>Current Charge<br/>(excluding VAT)</b> | <b>VAT (if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|--|---|----------------------------|---|--------------------|
| Domestic Customers   | Free of charge                            | N/A                        | Free of charge                            | N/A                |
| Commercial Customers (per collection)                              | £17.40                                    | N/A                        | £17.40                                    | CAA 006 9312       |
| Commercial Customers (disposal charges) per unit<br>Landfill waste | £2.16                                     | N/A                        | £2.16                                     | CAA 006 9398       |
| Incineration Waste (sharps)  | £9.20                                     | £1.84                      | £11.04                                    | CAA 006 9398       |
| Incineration Waste (sacks)   | £3.54                                     | N/A                        | £3.54                                     | CAA 006 9398       |

**Commercial Waste Service**

| Item  | Current Charge<br>(excluding VAT) | VAT (if applicable) | Current Charge<br>(including VAT) | Income Code  |
|---|-----------------------------------|---------------------|-----------------------------------|--------------|
| 1 roll of 25 Sacks<br>(For Businesses subject to collection and disposal charges)       | £84.16                            | N/A                 | £84.16                            | CAA 009 9313 |
| 1 roll of Cardboard tape<br>(For Businesses subject to collection and disposal charges) | £59.00                            | N/A                 | £59.00                            | CAA 009 9313 |

Note: Businesses subject to collection charges only are defined within The Controlled Waste Regulations 1992

**Household Garden Waste Service**

| Item   | Current Charge<br>(excluding VAT) | VAT (if applicable) | Current Charge<br>(including VAT) | Income Code  |
|--|-----------------------------------|---------------------|-----------------------------------|--------------|
| Garden waste collection 240 litre x 24 collections   | £55.00                            | N/A                 | £55.00                            | CAA 004 9311 |
| Garden Waste Services 10 x 75 litre paper sacks<br>(including delivery, collection and disposal) | £16.00                            | N/A                 | £16.00                            | CAA 004 9390 |
| Garden Waste Container Collection / Removal from Property  | £22.00                            | N/A                 | £22.00                            | CAA 004 9311 |

**Replacement Bins**

| Item   | Current Charge<br>(excluding VAT) | VAT (if applicable) | Current Charge<br>(including VAT) | Income Code  |
|--|-----------------------------------|---------------------|-----------------------------------|--------------|
| Cost of Replacement 240 litre Bin including delivery | £29.25                            | N/A                 | £29.25                            | CAA 001 9390 |
| Domestic 180 litre Bin including delivery            | £26.25                            | N/A                 | £26.25                            | CAA 001 9390 |

**Littering from Vehicles**

| <b>Item</b>                                     | <b>Current Charge<br/>(excluding VAT)</b> | <b>VAT (if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|---|---|----------------------------|---|--------------------|
| Littering From Vehicles                         | £150.00                                   | N/A                        | £150.00                                   | CAA003 9629        |
| Littering From Vehicles – (Early Payment)       | £75.00                                    |                            | £75.00                                    |                    |
| Littering From Vehicles – (Late Payment Charge) | £300.00                                   |                            | £300.00                                   |                    |

**Abandoned Vehicles** ⚠

Since April 2005, East Northamptonshire Council has been a part of the County based End of Life Vehicle Impound Scheme (E.L.V.I.S.) which tackles the problem of abandoned and untaxed vehicles. This is a County based scheme which is operated in partnership with Northamptonshire Police, Northamptonshire County Fire Service, Northamptonshire County Council, all District and Borough Councils and the Driver Vehicle Licensing Authority (DVLA). The scheme is administered by Northamptonshire Police so East Northamptonshire Council will not be processing any monies for the retrieval of vehicles. Charges made for the collection of vehicles will be paid directly to the removal contractor.



## General Services

|   | Services   | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|---|--|-----------------------------------|------------------------|-----------------------------------|--------------|
| 1 | <b>Drainage investigations</b>   | £91.08                            | £18.22                 | £109.30                           | CAV 002 9390 |
| 2 | <b>Stray Dogs:</b><br>First time detained (plus kennelling costs)<br>Subsequent occasions (plus kennelling costs)                  | £44.00<br>£80.00                  | N/A<br>N/A             | £44.00<br>£80.00                  | CAV 001 9647 |
| 3 | <b>Health and Safety Accident Investigation Reports</b>  | £212.24                           | £42.45                 | £254.69                           | CAR 002 9399 |
| 4 | <b>Basic Food Hygiene Training Course</b><br>(per person)<br><b>Food Hygiene Rating Scheme</b><br>Request for Revisit (Fast Track) | £83.03<br>£112.75                 | N/A<br>£22.55          | £83.03<br>£135.30                 | CAS 001 9390 |
| 5 | <b>Nutrition Course</b> (per person)   | £83.03                            | N/A                    | £83.03                            | CAS 001 9390 |
| 6 | <b>Health Certificate</b>  | £34.85                            | N/A                    | £34.85                            | CAR 001 9390 |
| 7 | <b>Primary Authority hourly rate</b>   | £54.33                            | N/A                    | £54.33                            | CAR 001 9390 |
| 8 | <b>Safer Food Better Business package</b>  | £11.28                            | N/A                    | £11.28                            | CAS 001 9390 |
| 9 | <b>Diary sheets for SFBB package:</b><br>Colour<br>Black and White   | £9.36<br>£5.40                    | N/A<br>N/A             | £9.36<br>£5.40                    | CAS 001 9390 |

A concession may be applied to customers requesting relevant services if they produce evidence that they are currently in receipt of any of the following income related benefits:

- Income support
- Income based job seekers allowance (not contribution based)
- Working families tax credit
- Housing benefit
- Council tax support (not single occupancy discount or second home/vacant property discount)

**Pest Control Services**

To arrange a treatment please phone 01832 771949 or email [office@ppmlimited.co.uk](mailto:office@ppmlimited.co.uk) and please remember to provide your name, address, postcode, day time phone number and type and of pest.

|    | <b>Services</b>  | <b>Current Charge<br/>(excluding VAT)</b> | <b>VAT<br/>(if applicable)</b> | <b>Current Charge<br/>(including VAT)</b> | <b>Income Code</b> |
|----|--|---|--------------------------------|---|--------------------|
| 10 | <b>Domestic Premises - Rats</b><br>Call out and first treatment<br>All subsequent Treatments                               | FREE<br>£66.37                            | N/A<br>£13.27                  | FREE<br>£79.64                            |                    |
| 11 | <b>Domestic Premises - Mice</b><br>Call out and treatment<br>Call out only   | £66.37<br>£15.12                          | £13.27<br>£3.02                | £79.64<br>£18.14                          |                    |
| 12 | <b>Domestic Premises - Cockroaches</b><br>Call out and treatment<br>Call out only  | £51.25<br>£15.12                          | £10.25<br>£3.02                | £61.50<br>£18.14                          |                    |
| 13 | <b>Domestic Premises - Fleas and bedbugs</b><br>Call out and treatment<br>Call out only                                    | £86.61<br>£15.12                          | £17.32<br>£3.02                | £103.93<br>£18.14                         |                    |
| 14 | <b>Domestic Premises - Wasps and Hornets</b><br>Call out and treatment<br>Call out only                                    | £51.25<br>£15.12                          | £10.25<br>£3.02                | £61.50<br>£18.14                          |                    |
| 15 | <b>Domestic Premises - Insect Pests<br/>including Ants &amp; Carpet Beetles</b><br>Call out and treatment<br>Call out only | £51.25<br>£15.12                          | £10.25<br>£3.02                | £61.50<br>£18.14                          |                    |
| 16 | <b>Fixed term pest control contracts with <u>Commercial Premises</u> are priced individually</b>                           |   |                                |   |                    |

## Fixed Penalty Fines

| Item |   | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|------|---|-----------------------------------|------------------------|-----------------------------------|--------------|
| 17   | Offences under Dog Control Orders ☼                   | £75.00                            | N/A                    | £75.00                            | CAV 001 9391 |
| 18   | Environmental Protection Act 1990 – Littering ☼       | £150.00                           | N/A                    | £150.00                           | CAA 003 9629 |
|      | Early repayment discount                              | £100.00                           |                        | £100.00                           |              |
| 19   | Failure to comply with waste receptacle notice ☼      | £100.00                           | N/A                    | £100.00                           | CAA 003 9629 |
| 20   | Failure to comply with Street Litter control notice ☼ | £100.00                           | N/A                    | £100.00                           | CAA 003 9629 |
| 21   | Failure to comply with litter clearing notice ☼       | £100.00                           | N/A                    | £100.00                           | CAA 003 9629 |
| 22   | Failure to Produce Waste documents ☼                  | £300.00                           | N/A                    | £300.00                           | CAA 003 9629 |
|      | Early repayment discount                              | £225.00                           |                        | £225.00                           |              |
| 23   | Failure to produce authority to transport waste ☼     | £300.00                           | N/A                    | £300.00                           | CAA 003 9629 |
| 24   | Unauthorised distribution of free printed matter ☼    | £75.00                            | N/A                    | £75.00                            | CAA 003 9629 |
| 25   | Abandoning a vehicle                                  | £200.00                           | N/A                    | £200.00                           | CAA 003 9629 |
|      | Early repayment discount                              | £150.00                           |                        | £150.00                           |              |
| 26   | Graffiti  | £150.00                           | N/A                    | £150.00                           | CAA 003 9629 |
|      | Early repayment discount                              | £100.00                           |                        | £100.00                           |              |
| 27   | Fly posting   | £150.00                           | N/A                    | £150.00                           | CAA 003 9629 |
|      | Early repayment discount                              | £100.00                           |                        | £100.00                           |              |
| 28   | Fly tipping   | £400.00                           | N/A                    | £400.00                           | CAA 003 9629 |

## Other Services – Zero rated VAT

| Services |   | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|---|-----------------------------------|------------------------|-----------------------------------|--------------|
| 29       | Fly tipping (Early repayment discount)                          | £300.00                           | N/A                    | £300.00                           | CAA 003 9629 |
| 30       | Failure to comply with a Community Protection Notice            | £100.00                           | N/A                    | £100.00                           | CAA 003 9629 |
| 31       | Private Water Sampling  | £100.00                           | N/A                    | £100.00                           | CAV 002 9390 |
| 32       | Assistance in Private Water Risk Assessment completion per hour | £26.26                            | N/A                    | £26.26                            | CAV 002/9390 |
| 33       | Inspection and Report of Property for Immigration purposes      | £137.83                           | £27.57                 | £165.40                           | CDG 006 9684 |
| 34       | Charges for the service of Housing Act 2004 Notices per hour    | £26.26                            | N/A                    | £26.26                            | CDG 006 9684 |
| 35       | Street Trading  | £547.35                           | N/A                    | £547.35                           | CKN 002 9690 |
| 36       | <b>Hackney Carriage: Vehicle Licence</b>                        | £309.00                           | N/A                    | £309.00                           | CKN 003 9618 |
|          | Duplicate Licence   | £16.00                            | N/A                    | £16.00                            | CKN 003 9618 |
|          | Transfer Fee  | £52.00                            | N/A                    | £52.00                            | CKN 003 9618 |
|          | <b>Hackney Carriage: Drivers Licence (3 year licence)</b>       | £216.00                           | N/A                    | £216.00                           | CKN 003 9672 |
|          | Duplicate Licence   | £16.00                            | N/A                    | £16.00                            | CKN 003 9672 |
|          | plus Criminal Records check Fee where applicable                | £55.07                            | N/A                    | £55.07                            | CKN 003 9601 |

| Services |  | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|--|-----------------------------------|------------------------|-----------------------------------|--------------|
| 37       | <b>Private Hire:</b> Vehicle Licence                     | £309.00                           | N/A                    | £309.00                           | CKN 003 9619 |
|          | Duplicate Licence  | £16.00                            | N/A                    | £16.00                            | CKN 003 9619 |
|          | Transfer Fee   | £52.00                            | N/A                    | £52.00                            | CKN 003 9619 |
|          | <b>Private Hire:</b> Driver's Licence (3 year licence)   | £216.00                           | N/A                    | £216.00                           | CKN 003 9672 |
|          | Duplicate Licence  | £16.00                            | N/A                    | £16.00                            | CKN 003 9672 |
|          | <b>Private Hire:</b> Operator's Licence (5 year licence) | £232.00                           | N/A                    | £232.00                           | CKN 003 9673 |
|          | Duplicate Licence  | £15.00                            | N/A                    | £15.00                            | CKN 003 9673 |
|          | plus Criminal Record check Fee where applicable          | £55.07                            | N/A                    | £55.07                            | CKN 003 9601 |
| 38       | <b>Trailer:</b> for Private Hire                         | £173.00                           | N/A                    | £173.00                           | CKN 003 9619 |
|          | for Hackney carriage vehicle                             | £173.00                           | N/A                    | £173.00                           | CKN 003 9618 |
| 39       | <b>Replacement Badge and Plate</b>                       | £23.00                            | N/A                    | £23.00                            | CKN 003 9620 |
| 40       | <b>Temporary Plate Private Hire</b>                      | £152.00                           | N/A                    | £152.00                           | CKN 003 9619 |
| 41       | <b>Temporary Plate Hackney Carriage</b>                  | £152.00                           | N/A                    | £152.00                           | CKN 003 9618 |

| Services |                      | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|----------------------|-----------------------------------|------------------------|-----------------------------------|--------------|
| 42       | Knowledge Test Resit | £43.00                            | N/A                    | £43.00                            | CKN 003 9672 |

\*\* excludes Veterinary Inspection charge

#### **Local Air Pollution Control (LAPC) and Local Authority Pollution Prevention and Control (LAPPC) Services** ⚡

(Income code CAV 007 9629)

#### **Local Air Pollution Control (LAPC) and Local Authority Pollution Prevention and Control (LAPPC) Mobile Plant Charges** ⚡

(Income code CAV 007 9629)

#### **Local Authority Integrated Pollution Prevention and Control (LA-IPPC) Services** ⚡

(Income code CAV 007 9629)

These are statutory fees set by the Department for Environment, Food and Rural Affairs (Defra) but they have not yet been notified to the Council.

VAT is not applicable to any of these charges.

⚡ = statutory fee

## Section 7 Planning Services – Development Management, Enforcement and Conservation

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### Town and Country Planning Fees

#### *Charges for Making Planning Applications*

It is necessary to pay a fee for the majority of applications for planning permission.

The details attached show only the general requirements. Should you wish to refer to the relevant statute you should obtain The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2008.

The Government make adjustments periodically to adjust the scale of charges in line with inflation.

**Where the regulations require a fee to be paid, that fee must be paid when the application is made. Until the correct fee has been submitted your application cannot be fully dealt with.**

Cheques in payment of these fees are to be crossed and made payable to East Northamptonshire Council.

All correspondence should be addressed to Head of Planning Services, East Northamptonshire Council, East Northamptonshire House, Cedar Drive, Thrapston, Northamptonshire, NN14 4LZ. DX: 701611 Thrapston Tel: (01832) 742225 Fax: (01832) 734839  
E-mail: [planning@east-northamptonshire.gov.uk](mailto:planning@east-northamptonshire.gov.uk)

# Section 7 Planning Services – Development Management, Enforcement and Conservation

## Statutory Charges - Schedule of Planning Fees ⚡

(Income Code CFA 002 9300)

| Category of Development |  | Proposal Size                                   | Fee Payable  | Maximum Fee |
|-------------------------|--|---|--|-------------|
| 1                       | Outline Application for all development types  | Site area up to 2.5 hectares                    | £462 per 0.1 Ha  | £11,432     |
|                         |  | Site area over 2.5 hectares                     | £11,432 plus £138 per 0.1 ha area in excess of 2.5 ha                  | £150,000    |
| 2                       | New Dwellings  | 50 Units or fewer                               | £462 per dwelling  | £22,859     |
|                         |  | Over 50 Units                                   | £22,859 plus £138 per unit in excess of 50                             | £300,000    |
| 3                       | New Building or extensions (except dwellings or agricultural building)<br>New gross floor space: | None  | £234   |             |
|                         |  | 40m <sup>2</sup> or less                        | £234   |             |
|                         |  | Between 40m <sup>2</sup> and 75m <sup>2</sup>   | £462   |             |
|                         |  | Between 75m <sup>2</sup> and 3750m <sup>2</sup> | £462 per 75m <sup>2</sup>  | £22,859     |
|                         |  | Exceeding 3750m <sup>2</sup>                    | £22,859 plus £138 per 75m <sup>2</sup> in excess of 3750m <sup>2</sup> | £300,000    |



## Section 7 Planning Services – Development Management, Enforcement and Conservation

| Category of Development |   | Proposal Size                                    | Fee Payable  | Maximum Fee |
|-------------------------|---|--|--|-------------|
| 4                       | <b>Agricultural buildings on agricultural land (other than glasshouses)</b><br>New Gross floor space:     | 465m <sup>2</sup> or less                        | £96  |             |
|                         |   | Between 465m <sup>2</sup> and 540m <sup>2</sup>  | £462   |             |
|                         |   | Between 540m <sup>2</sup> and 4215m <sup>2</sup> | £462 for first 540m <sup>2</sup> plus £462 for each extra 75m <sup>2</sup> | £22,859     |
|                         |   | Exceeding 4215m <sup>2</sup>                     | £22,859 plus £138 per 75m <sup>2</sup> in excess of 4215m <sup>2</sup>     | £300,000    |
| 5                       | <b>Glasshouses on agricultural land</b><br>New gross floor area:  | 465m <sup>2</sup> or less                        | £96  |             |
|                         |   | Exceeding 465m <sup>2</sup>                      | £2,580   |             |
| 6                       | <b>Plant and Machinery:</b><br>Erection, alteration or replacement  | Site area up to 5.0 hectares                     | £462 per 0.1 hectare   | £22,859     |
|                         |   | Site area over 5.0 hectares                      | £22,859 plus £138 per 0.1ha area in excess of 5.0ha                        | £300,000    |
| 7                       | <b>Extensions or alterations to existing dwellings:</b>   | One Dwelling                                     | £206   |             |
|                         |   | Two or more dwellings                            | £407   |             |
| 8                       | <b>Ancillary operations in curtilage of a dwelling house:</b> gates, fences etc. and incidental buildings |  | £206   |             |
| 9                       | <b>Car parks, roads and accesses,</b> incidental to existing use, for a single undertaking                |  | £234   |             |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

| Category of Development |  | Proposal Size                | Fee Payable   | Maximum Fee |
|-------------------------|--|------------------------------|---|-------------|
| 10                      | <b>Exploratory drilling for oil and gas:</b><br>Operations connected with            | Site area up to 7.5 hectares | £423 per 0.1 hectare                                | £34,500     |
|                         |  | Site area over 7.5 hectares  | £34,500 plus £138 per 0.1ha area in excess of 7.5ha | £300,000    |
| 11(a)                   | <b>Operations not within above categories</b><br>Mineral operations                  | Site area up to 15 hectares  | £234 per 0.1 hectare                                | £34,934     |
|                         |  | Site area over 15 hectares   | £34,934 plus £138 per 0.1ha area in excess of 15ha  | £78,000     |
| 11(b)                   | <b>Operations not within above categories</b><br>Excluding mineral operations        |                              | £234 per 0.1 hectare                                | £2,028      |
| 12(a)                   | <b>Change of use of building:</b><br>From existing dwelling to two or more dwellings | 50 units or over             | £462 per additional dwelling                        | £22,859     |
|                         |  | Over 50 units                | £22,859 plus £138 per unit in excess of 50          | £300,000    |
| 12(b)                   | <b>Change of use of building:</b><br>From other building to one or more dwellings    | 50 units or over             | £462 per additional dwelling                        | £22,859     |
|                         |  | Over 50 units                | £22,859 plus £138 per unit in excess of 50          | £300,000    |
| 13                      | <b>Use for disposal of refuse or waste materials and open mineral storage</b>        | Site area up to 15 hectares  | £234 per 0.1 hectare                                | £34,934     |
|                         |  | Site area over 15 hectares   | £34,934 plus £138 per 0.1ha area in excess of 15ha  | £78,000     |
| 14                      | <b>Material change of use other than above</b>                                       |                              | £462  |             |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

|                       | Category of Development  | Fee Payable |
|-----------------------|--|-------------|
| <b>Adverts</b>        |  |             |
| <b>15</b>             | <b>Advertisement relating to business on the premises</b>                                  | £132        |
| <b>16</b>             | <b>Advance directional signs:</b><br>Not visible from the premises                         | £132        |
| <b>17</b>             | <b>All other Advertisements</b>  | £462        |
| <b>Determinations</b> | <b>Whether prior approval is required for</b>  |             |
| <b>18(a)</b>          | Agricultural/forestry buildings or private ways  | £96         |
| <b>18(b)</b>          | Demolition of building only (whether no other development is taking place)                 | £96         |
| <b>18(c)</b>          | Change of use under Permitted Development with no material change or building works        | £96         |
| <b>18(d)</b>          | Solar/PV on non – domestic buildings   | £96         |
| <b>18(e)</b>          | Click and collect facilities   | £96         |
| <b>18(f)</b>          | Temporary use of buildings or land for film – making purposes                              | £96         |
| <b>18(g)</b>          | Provision of temporary school buildings on vacant commercial land for state funded schools | £96         |
| <b>18(h)</b>          | Installation of a radio mast, radio equipment, housing or public callbox                   | £462        |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

|        |  |   |
|--------|--|---|
| 18(i)  | Change of use under Permitted Development involving material change or building works              | £206  |
| Others |  |   |
| 19     | <b>Variation of a condition</b> on a planning permission   | £234  |
| 20(a)  | <b>Certificates of lawful development</b> for existing uses or operations                          | Same as equivalent planning application fee |
| 20(b)  | <b>Certificates of lawful development</b> for proposed uses or operations                          | Half of equivalent planning application fee |
|        | <b>Category of Development</b>   | <b>Fee Payable</b>                          |
| 21(a)  | Conditions Discharge (Householder)   | £34   |
| 21(b)  | Conditions discharge (Other Development)   | £116  |
| 22(a)  | <b>Non-material Amendment following a grant of planning Permission:</b><br>Householder application | £34   |
| 22(b)  | <b>Non-material Amendment following a grant of planning Permission:</b><br>All other applications  | £234  |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

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### **CONCESSIONS AND EXEMPTIONS**

There are a number of concessions and exemptions relating to applications for persons with disabilities; where permitted development rights have been removed; for revised applications following approval, refusal or withdrawal of a recent application; and development by Town and Parish Councils. If you consider that your proposal may benefit from one of these categories, please consult the Fee Concessions and Exemptions Note or contact us.

This is a summary of the regulations. In cases of doubt or dispute you are advised to read the full regulations at [www.legislation.gov.uk/ukdsi/2012/9780111527290/contents](http://www.legislation.gov.uk/ukdsi/2012/9780111527290/contents) for the fee structure and current fee amounts. Planning application fees are exempt from VAT.

You may obtain advice by e-mailing us at [planning@east-northamptonshire.gov.uk](mailto:planning@east-northamptonshire.gov.uk), or telephoning us on (01832) 742225.

Fees must be submitted with the application. Cheques should be made payable to ENC.

## Section 7 Planning Services – Development Management, Enforcement and Conservation

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### Concessions and Exemptions Note

| Application  | Fee Payable                                    |
|--|--|
| Extensions and alterations to a dwellinghouse or works within its curtilage; or operations in order to provide access to public buildings; for the benefit of persons with disabilities                                | NIL  |
| Applications required solely by reason of the removal of permitted development rights either by Article 4 direction or by condition attached to a previous planning permission   | NIL  |
| Revised or fresh application of same character or description; made by the same applicant and submitted within 12 months following grant of permission, refusal, or the lodging of an appeal against non-determination | NIL  |
| Revised or fresh application of same character or description; made by the same applicant and submitted within 12 months following the making of an application which was subsequently withdrawn                       | NIL  |
| Applications for alternative proposals on one site, submitted on same date by same applicant   | Highest fee plus half fee for each alternative |
| Applications for Listed Building consent or Conservation Area Consent  | NIL  |
| Application consisting of winning and working of minerals where the permission sought consolidates two or more existing permissions and does not seek permission for additional land                                   | NIL  |
| Applications made by Town or Parish Councils   | Half fee                                       |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

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### Scale of Fees for Public Path Orders

(Income Code AKL005 9390)

| Content of Order  | Fee payable  |
|---|--|
| 1. Where Order relates to the creation, diversion or stopping-up of one public path.      | Minimum £2,500 (dependent upon the complexity) plus advert costs |
| 2. For each additional public path created, diverted or stopped-up within the same Order. | £75  |

### Applications made under the High Hedges Regulations

(Income Code CFA002 9300)

| Application  | Fee payable                   |
|--|-------------------------------|
| 1. Provision for Local Authority to determine complaints by owners/occupiers of domestic property adversely affected by evergreen hedges over 2 metres high. | £375 (payable by complainant) |

### Scale of Fees for Discharge of Conditions

(Income Code CFA002 9300)

| Content of Order   | Fee payable |
|--|-------------|
| 1. Fee for the discharge of planning conditions for householders     | £25         |
| 2. Fee for the discharge of planning conditions for non householders | £97         |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

### Pre application Advice Charges

| Category of Development  | Current Charge (excluding VAT)   | VAT (if applicable) | Current Charge (including VAT)   | Income Code |
|--|--|---------------------|--|-------------|
| Householder development (no site visit or meeting)   | £38.00   | £7.60               | £45.60   | CFA002/9305 |
| Householder development (including meeting on site)  | £89.00   | £17.80              | £106.80  | CFA002/9305 |
| Householder development – Listed Building (no site visit or meeting)   | £38.00   | £7.60               | £45.60   | CFA002/9305 |
| Householder development – Listed Building (including meeting on site)  | £89.00   | £17.80              | £106.80  | CFA002/9305 |
| The erection of 1 – 4 dwellings  | £102.00 for first dwelling, plus £50.00 for each additional dwelling thereafter, plus additional £51.00 if a meeting is required | Yes                 | £122.40 for first dwelling, plus £60.00 for each additional dwelling thereafter, plus additional £61.20 if a meeting is required | CFA002/9305 |
| The erection of 5 – 9 dwellings  | £300.00 for 5 dwellings, plus £30.00 for each additional dwelling thereafter, plus £51.00 if a meeting is required               | Yes                 | £360.00 for 5 dwellings, plus £36.00 for each additional dwelling thereafter, plus £61.20 if a meeting is required               | CFA002/9305 |
| The erection of 10 or more dwellings<br>* If specialist/external advice is required there will be an additional charge to be agreed with Planning Officer (e.g. specialist design, landscape or viability advice etc.) | 10% of normal planning application fee, plus £51.00 if a meeting is required   | Yes                 |  | CFA002/9305 |



## Section 7 Planning Services – Development Management, Enforcement and Conservation

| Category of Development   | Current Charge (excluding VAT)   | VAT (if applicable)                | Current Charge (including VAT)                | Income Code |
|---|--|------------------------------------|---|-------------|
| <b>Extensions and alterations &lt; 100 sqm commercial (including agricultural)</b>  | £105.00, plus £51.00 if a meeting is required                                | £21.00 (plus £10.20 if applicable) | £126, plus £61.20 if a meeting is required    | CFA002/9305 |
| <b>Extensions and alterations 100 - 499 sqm commercial (including agricultural)</b>   | £210.00, plus £51.00 if a meeting is required                                | £42.00 (plus £10.20 if applicable) | £252.00, plus £61.20 if a meeting is required | CFA002/9305 |
| <b>Extensions and alterations 500 - 999 sqm commercial (including agricultural)</b>   | £420.00, plus £51.00 if a meeting is required                                | £84.00 (plus £10.20 if applicable) | £504.00, plus £61.20 if a meeting is required | CFA002/9305 |
| <b>Commercial development (including agricultural) involving 1000+ sqm floorspace</b><br><br>* If specialist/external advice is required there will be an additional charge to be agreed with Planning Officer (e.g. specialist design, landscape or viability advice etc.) | 10% of normal planning application fee, plus £51.00 if a meeting is required | Yes                                |   | CFA002/9305 |
| <b>Change of use (no increase in floorspace) relating to &lt; 500sqm buildings or &lt; 1ha land</b><br><br>* Over the above threshold will be quoted works. Change of use to dwellings charged as new dwellings category  | £105.00, plus £51.00 if a meeting is required                                | £21.00 (plus £10.20 if applicable) | £126.00, plus £61.20 if a meeting is required | CFA002/9305 |
| <b>All advertisements</b>   | £75.75, plus £51.00 if a meeting is required                                 | £15.15 (plus £10.20 if applicable) | £90.90, plus £61.20 if a meeting is required  | CFA002/9305 |
| <b>Quoted works on day rates</b>  | £52.50 (per hour)  | £10.50 (per hour)                  | £63.00 (per hour)                             | CFA002/9305 |

## Section 7 Planning Services – Development Management, Enforcement and Conservation

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### Notes on Calculation of Fees

1. **Reserved matters (following an outline permission)**

Where an applicant has submitted earlier reserved matter applications and the total fees for these equal the fee for a full application for the entire scheme, further reserved matters applications by the same applicant on the same scheme will be charged at a flat rate, as per the fees detailed above.

2. **Alternative Applications**

In order not to discourage the submission of alternative proposals for the same site there is a fee concession for applications for alternative development. However, to qualify for the reduced rate each application must be submitted on the same day, or on behalf of, the same applicant. If this is the case, the highest of the fees applicable for each alternative application is charged plus a sum equal to half the rest.

3. **Buildings on the Site of Demolished Buildings**

Where an existing building is to be demolished and rebuilt on the same site, there is no “credit” against the fee for the new building e.g. demolition of an office block of 1,000 sq. m. and replacement by a new building of 2,000 sq. m. would require a fee for the total floor space created by the new development i.e. 2,000 sq. m.

4. **Retrospective Applications**

In cases where work has been carried out without planning permission and a retrospective application is made, the normal fee will be charged.

5. **Advertisements**

The provisions of note 4(b), (c) and (d) of Section B also apply to advertisement applications.

Where the application is for the display of more than one advertisement on the same site, only one fee is payable and that shall be the highest fee for any of the advertisements to be displayed.

Where an application is for consent to display advertisements on more than one site the fee payable shall be the aggregate of the sums payable on each site.

For applications for consent for the display of advertisements on litter bins or bus shelters within a specified area a single fee is payable in respect of all advertisements covered by the application.

6. **Applications for Certificate of Lawful Use or Development**

If the use or development is established (i.e. has an existing Certificate of Established Use) then half the normal fee is payable.

If an application covers items 25 and 26 in these notes the fee that must be paid is the sum of the two fees calculated for the two sections (i.e. as if an application had been made under each section separately).

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## Guidance Notes

Building control charges fall into different categories - plan charges, inspection charges, building notice charges and regularisation charges. **With the exception of regularisation, the charges are subject to VAT at the appropriate rate.**

The following notes are for guidance only and are not a substitute for the Statutory Instrument 2010 No. 404, which contains a full statement of the law.

Building Control charges are based on the principle that 'the user pays' i.e. there is no subsidy from the Council Tax payer for the service. The charges that will be applied to a development will be uniquely determined on the basis of the estimated time input that we expect to have to provide to undertake the building control function.

- **Full Plans** – The plan charges **must be paid** on the deposit of the plans with the Council.
- **Building Notice Charge** – The Building Notice Charge must be paid when the application is deposited with the Council
- **Inspection Charges** – These will be payable following the first inspection of the works.
- **Regularisation Charge** - - this is 140% of the usual hourly rate and serves as a penalty for having not notified the Council prior to commencement of the work. The charge **must be paid** when the application is deposited with the Council. **VAT does not apply to this type of application.**
- **Estimated cost** - means a reasonable estimate as would be provided by a professional builder to carry out the project but excluding professional fees and VAT
- **Exemption** - there is no charge where the application is solely for the benefit of someone with a disability. Please telephone for further information
- **Payments/Instalments**- Please make cheques payable to East Northamptonshire Council. It may be possible to pay by instalments. Please telephone if you need further information.
- **Exempt Buildings** - A fee of £25 (including VAT) should accompany an application for registration of an exempt building.

The Council is required to apply supplementary charges in the event that it has to spend greater time dealing with your development than was apparent at the time that your application was deposited and assessed for the charges. In order to avoid a supplementary charge being applied please note the following:

- Should there be any design changes to the proposal after the application has been deposited this may involve additional plans assessment work and therefore an additional charge.
- In the event that the Council has to unreasonably spend time sorting out issues that your professional agent, contractor or yourselves should be able to resolve or obtain appropriate professional advice over, this may involve a supplementary charge. Whilst Building Control will provide some informal advice it is not a free advice shop and it is incumbent upon all applicants to obtain their own professional advice commercially. Similarly, it is up to you as the applicant to engage competent designers and contractors who are capable of completing the project to the appropriate standards.
- Due to legislative provisions, the Council is required to undertake 'routine' visits from time to time as mentioned above. There is always a chance that when the Surveyor calls you will not be in or unable to entertain a site visit at that moment: indeed, we expect that when calling without an appointment. In these circumstances a Surveyor will always leave a card and ask you to contact the office to arrange for a suitable appointment. Should you repeatedly fail to make provision for inspection this may incur a supplementary charge.
- In the event that your work progresses beyond 12 months from the commencement of work to the final inspection you may become liable for a supplementary charge unless this was identified at the time of deposit of the application.
- You may become liable for a supplementary charge should you not use a government authorised Competent Person Scheme (CPS) to undertake certain controllable work including some domestic electrical work, boiler installations or replacement windows where you indicated at the time of making the application that you would use a CPS and the Council has to undertake the relevant inspection work instead. Note that if you have not indicated otherwise the Council will assume that you intend to use a CPS.
- Unless it is agreed at the time the application was deposited, a supplementary charge may also be payable if your application shows separate elements of domestic work but those works do not progress simultaneously and as a result the Council has to make additional inspections.
- The council may also apply a supplementary charge to cover the costs of chasing unpaid invoices.
- We understand that building work sometime starts and is not carried on through to completion. Should your project stall indefinitely for whatever reason the council may decide to archive your file and not to issue a Completion Certificate. In these circumstances should you wish to recommence work and reactivate the file a 'Rejuvenation Charge' of £140.00 + VAT will be payable in advance of undertaking any further work on the case and any additional plan assessments and inspection work will also attract supplementary charges.

If you have any doubt or difficulty please call the **Building Control Helpline** on **01832 742139** or email [building.control@east-northamptonshire.gov.uk](mailto:building.control@east-northamptonshire.gov.uk)

We hope these notes are helpful. If you feel they are not or you require further assistance, call the Building Control Manager on 01832 742124.

### **Table A ALL WORK**

| Estimated cost of work (excl VAT) £ | Full Plans Charge |       |         |                   |       |         | Building Notice Charge |       |         | Regularisation Charge |
|-------------------------------------|-------------------|-------|---------|-------------------|-------|---------|------------------------|-------|---------|-----------------------|
|                                     | Plan Charge       |       |         | Inspection Charge |       |         | £                      | VAT £ | Total £ | Total £               |
|                                     | £                 | VAT £ | Total £ | £                 | VAT £ | Total £ |                        |       |         |                       |
| Hourly Day Rate                     | 51.67             | 10.33 | 62.00   | 51.67             | 10.33 | 62.00   | 51.67                  | 10.33 | 62.00   | 72.35                 |

**Footnotes:****Supplementary charges**

These may be made, and an invoice sent to the applicant or building owner.

| Service |                                    | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|---------|------------------------------------|-----------------------------------|------------------------|-----------------------------------|--------------|
| 1       | Council Chamber per hour           | £30.61                            | See Note               | See Note                          | AKA 007 9750 |
| 2       | Room CHG2 per hour                 | £22.93                            | See Note               | See Note                          | AKA 007 9750 |
| 3       | Members Room per hour              | £22.93                            | See Note               | See Note                          | AKA 007 9750 |
| 4       | Drinks Machine (up to 15 cups)     | £15.25                            | See Note               | See Note                          | AKA 007 9750 |
| 5       | Drinks Machine (more than 15 cups) | £23.13                            | See Note               | See Note                          | AKA 007 9750 |

**Note:** The addition of VAT is dependent on the use of the room.

The Central Licensing Administration Unit (CLAU) produces licences on behalf of the members of the Northants Licensing Partnership, i.e. The Borough Council of Wellingborough, Corby Borough Council, Daventry District Council, East Northamptonshire Council and Kettering Borough Council.

Fee enquiries should be directed to the CLAU Advice Line: 01832 742102.

**Licensing Act 2003:**

**Premises – Alcohol and Entertainment** 

| <b>Partner</b>                    | <b>Income code</b> |
|-----------------------------------|--------------------|
| Borough Council of Wellingborough | CKN007 9675        |
| Corby Borough Council             | CKN009 9675        |
| Daventry District Council         | CKN006 9675        |
| East Northamptonshire Council     | CKN004 9675        |
| Kettering Borough Council         | CKN008 9675        |

### 1. Premises and Club Application and Annual fees

Premises that are licensable will be allocated to a fee band according to rateable value.

Each band attracts a different level of Application fee and Annual fee. Annual fees become payable one year after the grant of the licence.

Note: An application for a premises licence, or a club premises certificate, for either a new build or a conversion of existing premises that has no current rateable value will incur an application fee based on Band C.

| Rateable Value              | Band | Application Fee | Application Multiplier applied to premises used <b>exclusively or primarily</b> for the supply of alcohol for consumption on the premises | Annual Fee | Annual Fee Multiplier applied to premises used <b>exclusively or primarily</b> for the supply of alcohol for consumption on the premises |
|-----------------------------|------|-----------------|---|------------|--|
| No rateable value to £4,300 | A    | £100            | n/a   | £70        | n/a  |
| £4,301 to £33,000           | B    | £190            | n/a   | £180       | n/a  |
| £33,001 to £87,000          | C    | £315            | n/a   | £295       | n/a  |
| £87,001 to £125,000         | D    | £450            | £900  | £320       | £640   |
| £125,001 and above          | E    | £635            | £1,905  | £350       | £1,050   |

VAT is not applicable on these charges



2. **Exceptionally Large Events** 

There are additional premises fees for exceptionally large events, based on number of attendees, as follows:

| Number in attendance at any one time | Additional Application Fee | Additional Annual Fee |
|--------------------------------------|----------------------------|-----------------------|
| 5,000 to 9,999                       | £1,000                     | £500                  |
| 10,000 to 14,999                     | £2,000                     | £1,000                |
| 15,000 to 19,999                     | £4,000                     | £2,000                |
| 20,000 to 29,999                     | £8,000                     | £4,000                |
| 30,000 to 39,999                     | £16,000                    | £8,000                |
| 40,000 to 49,999                     | £24,000                    | £16,000               |
| 50,000 to 59,999                     | £32,000                    | £16,000               |
| 60,000 to 69,999                     | £40,000                    | £20,000               |
| 70,000 to 79,999                     | £48,000                    | £24,000               |
| 80,000 to 89,999                     | £56,000                    | £28,000               |
| 90,000 and over                      | £64,000                    | £32,000               |

VAT is not applicable on these charges

**Other fees in relation to your local authorities duties under the Licensing Act 2003:****3. Temporary Events and Other Premises Fees\_\***

| Item   | Fee     |
|--|---------|
| Temporary event notice   | £21.00  |
| Theft, loss etc. of temporary event notice                               | £10.50  |
| Application for a provisional statement where premises being built, etc. | £315.00 |
| Minor variation  | £89.00  |
| Application to transfer a premises licence                               | £23.00  |
| Application to vary licence to specify individual as premises supervisor | £23.00  |
| Interim authority notice following death, etc. of licence holder         | £23.00  |
| DPS Community premises condition removal                                 | £23.00  |
| Notification of change of name or address                                | £10.50  |
| Right of freeholder etc. to be notified of licensing matters             | £21.00  |
| Notification of change of name or alteration of club rules               | £10.50  |
| Change of relevant registered address of club                            | £10.50  |
| Theft, loss etc. of premises licence, club certificate or summary        | £10.50  |

VAT is not applicable on these charges

Note: A variation to a premises licence, or club premises certificate, will be allocated to a fee band according to rateable value. Fee Bands are given on Page 39 above.

4. **Personal Licences** 

| <b>Partner</b>                    | <b>Income code</b> |
|-----------------------------------|--------------------|
| Borough Council of Wellingborough | CKN007 9674        |
| Corby Borough Council             | CKN009 9674        |
| Daventry District Council         | CKN006 9674        |
| East Northamptonshire Council     | CKN004 9674        |
| Kettering Borough Council         | CKN008 9674        |

| <b>Item</b>  | <b>Fee</b> |
|--|------------|
| Application for a grant or renewal of personal licence | £37.00     |
| Duty to notify change of name or address               | £10.50     |
| Theft, loss etc. of personal licence                   | £10.50     |

VAT is not applicable on these charges

**Gambling Act 2005:**

| Partner                           | Income code |
|-----------------------------------|-------------|
| Borough Council of Wellingborough | CKN007 9676 |
| Corby Borough Council             | CKN009 9676 |
| Daventry District Council         | CKN006 9676 |
| East Northamptonshire Council     | CKN004 9676 |
| Kettering Borough Council         | CKN008 9676 |

**1. Schedule of Fees for Gambling Act 2005 – Premises Licence Fees (£)**

| Category Of premises licence    | New Application | Variation | Transfer  | Re-instatement | Provisional statement | Prov. Stat to full licence | Copy Licence | Notification of change | Annual Fee |
|---------------------------------|-----------------|-----------|-----------|----------------|-----------------------|----------------------------|--------------|------------------------|------------|
| Existing Casino                 | N/A             | £844.00   | £570.00   | £570.00        | N/A                   | N/A                        | £33.00       | £65.00                 | £1,268.00  |
| New Small Casino                | £3,378.00       | £1,689.00 | £762.00   | £762.00        | £3,378.00             | £1,268.00                  | £33.00       | £65.00                 | £2,113.00  |
| New Large Casino                | £4,223.00       | £2,113.00 | £908.00   | £908.00        | £4,223.00             | £2,113.00                  | £33.00       | £65.00                 | £4,223.00  |
| Regional Casino                 | £6,336.00       | £3,167.00 | £2,745.00 | £2,745.00      | £6,336.00             | £3,378.00                  | £33.00       | £65.00                 | £6,336.00  |
| Bingo Club                      | £1,478.00       | £738.00   | £508.00   | £508.00        | £1,478.00             | £508.00                    | £33.00       | £65.00                 | £423.00    |
| Betting Premises (Excl. tracks) | £1,549.00       | £633.00   | £508.00   | £508.00        | £1,549.00             | £508.00                    | £33.00       | £65.00                 | £293.00    |
| Tracks                          | £1,056.00       | £528.00   | £401.00   | £401.00        | £1,056.00             | £401.00                    | £33.00       | £65.00                 | £423.00    |
| Licensed FEC                    | £844.00         | £423.00   | £401.00   | £401.00        | £844.00               | £401.00                    | £33.00       | £65.00                 | £301.00    |
| Adult Gaming Licence            | £844.00         | £423.00   | £423.00   | £573.00        | £844.00               | £844.00                    | £33.00       | £65.00                 | £422.00    |

VAT is not applicable on these charges

## 2. Schedule of Fees for Gambling Act 2005 (National) – Permits and Notifications (£)✳

| Application Type                                  | Brand New Application | Existing Operator                           | Annual Fee | Variation | Transfer | Renewal          | Change of Name | Copy Permit |
|---|-----------------------|---|------------|-----------|----------|------------------|----------------|-------------|
| Alcohol Licensed Premises – Gaming Machine Permit | £150.00               | £100.00                                     | £50.00     | £100.00   | £25.00   | N/A              | £25.00         | £15.00      |
| Prize Gaming Permit                               | £300.00               | £100.00                                     | N/A        | N/A       | N/A      | £300.00          | £25.00         | £15.00      |
| Club Machine permit                               | £200.00               | £100.00 (or with club premises certificate) | £50.00     | £100.00   | N/A      | £200** or £100## | N/A            | £15.00      |
| Club Gaming Permit                                | £200.00               | £100.00 (or with club premises certificate) | £50.00     | £100.00   | N/A      | £200** or £100## | N/A            | £15.00      |
| Unlicensed FEC                                    | £300.00               | £100.00                                     | N/A        | N/A       | N/A      | £300.00          | £25.00         | £15.00      |

VAT is not applicable on these charges

\*\* New ## existing

| Application Type  | Initial Application Fee | Renewal Fee | Copy Document |
|---|-------------------------|-------------|---------------|
| Small Society Lotteries   | £40.00                  | £20.00      | £15.00        |
| Notification of 2 Machines or less on Alcohol Licensed Premises | £50.00                  | N/A         | £15.00        |

VAT is not applicable on these charges

**Environmental Health Licensing:**

| Services   |                                 | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|--|---------------------------------|-----------------------------------|------------------------|-----------------------------------|--|
| <b><u>The Animal Welfare (England) regulations 2018:</u></b> |                                 |                                   |                        |                                   |  |
| 1  | <b>Boarding Dogs in Kennels</b> |                                   |                        |                                   |  |
|  | New                             | £246.00                           | N/A                    | £246.00                           | CKN 002 9624<br>CKN 006 9624<br>CKN 007 9624<br>CKN 008 9624<br>CKN 009 9624 |
|  | Renewal                         | £217.00                           |                        | £217.00                           |  |
|  | Grant                           | £189.00                           |                        | £189.00                           |  |
|  | Re-rate or vary Inc. inspection | £193.00                           |                        | £193.00                           |  |
|  | Vary no inspection              | £81.00                            |                        | £81.00                            |  |
|  | Appeal                          | £179.00                           |                        | £179.00                           |  |
| Transfer   | £24.00                          | £24.00                            |                        |                                   |  |
| 2  | <b>Boarding Cats</b>            |                                   |                        |                                   |  |
|  | New                             | £246.00                           | N/A                    | £246.00                           | CKN 002 9624<br>CKN 006 9624<br>CKN 007 9624<br>CKN 008 9624<br>CKN 009 9624 |
|  | Renewal                         | £217.00                           |                        | £217.00                           |  |
|  | Grant                           | £189.00                           |                        | £189.00                           |  |
|  | Re-rate or vary Inc. inspection | £193.00                           |                        | £193.00                           |  |
|  | Vary no inspection              | £81.00                            |                        | £81.00                            |  |
|  | Appeal                          | £179.00                           |                        | £179.00                           |  |
| Transfer   | £24.00                          | £24.00                            |                        |                                   |  |

| Services |  | Current Charge<br>(excluding VAT)  | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|--|--|------------------------|-----------------------------------|--|
| 3        | <b>Home Boarding Dogs (including day care in a home environment)</b>   |  |                        |                                   |  |
|          | New  | £232.00  | N/A                    | £232.00                           | CKN 002 9624<br>CKN 006 9624<br>CKN 007 9624<br>CKN 008 9624<br>CKN 009 9624 |
|          | Renewal  | £204.00  |                        | £204.00                           |  |
|          | Grant  | £165.00  |                        | £165.00                           |  |
|          | Re-rate or vary Inc. inspection  | £181.00  |                        | £181.00                           |  |
|          | Vary no inspection   | £81.00   |                        | £81.00                            |  |
|          | Appeal   | £175.00  |                        | £175.00                           |  |
|          | Transfer   | £24.00   |                        | £24.00                            |  |
| Vet Fees | Applicants who have no prior history of holding a licence with the authority maybe required to have a vet inspection – fees estimated on application | Applicants who have no prior history of holding a licence with the authority maybe required to have a vet inspection – fees estimated on application |                        |                                   |  |
| 4        | <b>Dog Day Care</b>  |  |                        |                                   |  |
|          | New  | £242.00  | N/A                    | £242.00                           | CKN 002 9624<br>CKN 006 9624<br>CKN 007 9624<br>CKN 008 9624<br>CKN 009 9624 |
|          | Renewal  | £213.00  |                        | £213.00                           |  |
|          | Grant  | £181.00  |                        | £181.00                           |  |
|          | Re-rate or vary Inc. inspection  | £185.00  |                        | £185.00                           |  |
|          | Vary no inspection   | £81.00   |                        | £81.00                            |  |
|          | Appeal   | £175.00  |                        | £175.00                           |  |
|          | Transfer   | £24.00   |                        | £24.00                            |  |
| Vet Fees | Applicants who have no prior history of holding a licence with the authority may be required to have a vet inspection –fees estimated on application | Applicants who have no prior history of holding a licence with the authority may be required to have a vet inspection –fees estimated on application |                        |                                   |  |

| Services |   | Current Charge<br>(excluding VAT)   | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|---|---|------------------------|-----------------------------------|--|
| 5        | <b>Combined Commercial Boarding<br/>(Cats &amp; Dogs)</b>   |   |                        |                                   |  |
|          | New   | £293.00   | N/A                    | £293.00                           | CKN 002 9624<br>CKN 006 9624<br>CKN 007 9624<br>CKN 008 9624<br>CKN 009 9624 |
|          | Renewal   | £260.00   |                        | £260.00                           |  |
|          | Grant   | £240.00   |                        | £240.00                           |  |
|          | Re-rate or vary Inc. inspection   | £224.00   |                        | £224.00                           |  |
|          | Vary no inspection  | £83.00  |                        | £83.00                            |  |
|          | Appeal  | £215.00   |                        | £215.00                           |  |
|          | Transfer  | £24.00  |                        | £24.00                            |  |
| Vet Fees | Applicants who have no prior history of holding a licence with the authority may be required to have a vet inspection – fees estimated on application | Applicants who have no prior history of holding a licence with the authority may be required to have a vet inspection – fees estimated on application |                        |                                   |  |
| 6        | <b>Selling Animals As Pets</b>  |   |                        |                                   |  |
|          | New   | £264.00   | N/A                    | £264.00                           | CKN 002 9626<br>CKN 006 9626<br>CKN 007 9626<br>CKN 008 9626<br>CKN 009 9626 |
|          | Renewal   | £231.00   |                        | £231.00                           |  |
|          | Grant   | £237.00   |                        | £237.00                           |  |
|          | Re-rate or vary Inc. inspection   | £201.00   |                        | £201.00                           |  |
|          | Vary no inspection  | £89.00  |                        | £89.00                            |  |
|          | Appeal  | £195.00   |                        | £195.00                           |  |
|          | Transfer  | £24.00  |                        | £24.00                            |  |
|          |   |   |                        |                                   |  |
| 7        | <b>Breeding Dogs</b>  |   |                        |                                   |  |
|          | New   | £254.00   | N/A                    | £254.00                           | CKN 002 9625<br>CKN 006 9625<br>CKN 007 9625                                 |
|          | Renewal   | £217.00   |                        | £217.00                           |  |
|          | Grant   | £193.00   |                        | £193.00                           |  |
|          | Re-rate or vary Inc. inspection   | £197.00   |                        | £197.00                           |  |
|          |   |   |                        |                                   |  |



| Services |   | Current Charge<br>(excluding VAT)   | VAT<br>(if applicable) | Current Charge<br>(including VAT)  | Income Code  |
|----------|---|---|------------------------|--|--|
|          | Vary no inspection<br>Appeal<br>Transfer<br>Vet Fees  | £83.00<br>£179.00<br>£24.00<br>A vet inspection is required<br>on first application – fees<br>estimated on application  |                        | £83.00<br>£179.00<br>£24.00<br>A vet inspection is<br>required on first<br>application – fees<br>estimated on application  | CKN 008 9625<br>CKN 009 9625   |
| <b>8</b> | <b>Hiring out Horse (s)</b><br>New<br>Renewal<br>Grant<br>Re-rate or vary Inc. inspection<br>Vary no inspection<br>Appeal<br>Transfer<br>Vet Fees | £313.00<br>£308.00<br>£268.00<br>£240.00<br>£95.00<br>£215.00<br>£24.00<br>A vet inspection is required<br>on first application & annually<br>therefor for the duration of<br>the licence – Fees estimated<br>on application and annually<br>thereafter | N/A                    | £313.00<br>£308.00<br>£268.00<br>£240.00<br>£95.00<br>£215.00<br>£24.00<br>A vet inspection is<br>required on first<br>application & annually<br>therefor for the duration of<br>the licence – Fees<br>estimated on application<br>and annually thereafter | CKN 002 9627<br>CKN 006 9627<br>CKN 007 9627<br>CKN 008 9627<br>CKN 009 9627 |
| <b>9</b> | <b>Combined Activities</b>  | Fees for each activity to be<br>licensed are applicable at the<br>rates given above. Vet<br>Inspections will be required<br>in accordance with vat<br>inspections per activity given<br>above – Fees estimated on<br>application                        | N/A                    | Fees for each activity to be<br>licensed are applicable<br>at the rates given above.<br>Vet Inspections will be<br>required in accordance<br>with vat inspections per<br>activity given above –<br>Fees estimated on<br>application                        | As per highest<br>Activity Cost  |

| Services  |  | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|---|--|-----------------------------------|------------------------|-----------------------------------|--|
| 10  | <b>Exhibition of Animals</b>   |                                   |                        |                                   |  |
|   | New  | £234.00                           | N/A                    | £234.00                           | CKN002 9609  |
|   | Renewal  | £219.00                           |                        | £219.00                           | CKN006 9609  |
|   | Grant  | £185.00                           |                        | £185.00                           | CKN007 9609  |
| (Note this activity cannot be combined with any others on a licence)    |  |                                   |                        | CKN008 9609<br>CKN009 9609        |  |
| <b><u>The Dangerous Wild Animals Act 1976</u></b>                       |  |                                   |                        |                                   |  |
| 1   | <b>Dangerous Wild Animals</b>  | £218.00                           | N/A                    | £218.00                           | CKN 002 9628<br>CKN 006 9628<br>CKN 007 9628<br>CKN 008 9628<br>CKN 009 9628 |
| <b><u>Zoo Licensing Act 1981</u></b>                                    |  |                                   |                        |                                   |  |
| 1   | <b>Zoo Licence</b>   | Quote on application              | N/A                    | Quote on application              | CKN 002 9678<br>CKN 006 9678<br>CKN 007 9678<br>CKN 008 9678<br>CKN 009 9678 |
| <b><u>Environmental Health / Environmental Protection Licensing</u></b> |  |                                   |                        |                                   |  |
| 1   | <b>Cosmetic Piercing, Acupuncture, Electrolysis, Skin colouring &amp; Tattooing:</b><br>Registration of Premises & Practitioners<br>Add/Remove Practitioner(s) | £257.00<br>£55.00                 | N/A<br>N/A             | £257.00<br>£55.00                 | CKN 002 9621<br>CKN 006 9621<br>CKN 007 9621<br>CKN 008 9621<br>CKN 009 9621 |

| Services |   | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code  |
|----------|---|-----------------------------------|------------------------|-----------------------------------|--|
| 2        | <b>Sex Establishments:</b>                  |                                   |                        |                                   |  |
|          | Application                                 | £1,265.00                         | N/A                    | £1,265.00                         | CKN 002 9677<br>CKN 006 9677<br>CKN 007 9677                                 |
|          | Renewal                                     | £337.00                           | N/A                    | £337.00                           | CKN 008 9677<br>CKN 009 9677   |
| 3        | <b>Boat Licences</b>                        |                                   |                        |                                   |  |
|          | New Licence                                 | £125.00                           |                        | £125.00                           | CKN 002 9602<br>CKN 006 9602   |
|          | Renewal Licence                             | £113.00                           | N/A                    | £113.00                           | CKN 007 9602<br>CKN 008 9602   |
|          | New Plaques – Price on Application plus VAT | Quote on application              |                        | N/A                               | CKN 009 9602   |
| 4        | <b>Hypnotism</b>                            | £122.00                           | N/A                    | £122.00                           | CKN 002 9627<br>CKN 006 9627<br>CKN 007 9627<br>CKN 008 9627<br>CKN 009 9627 |
| 5        | <b>Scrap Metal Dealers Licence</b>          |                                   |                        |                                   |  |
|          | Site Licence                                | £367.00                           |                        | £367.00                           | CKN 002 9622<br>CKN 006 9622   |
|          | Collectors Licence                          | £272.00                           | N/A                    | £272.00                           | CKN 007 9622<br>CKN 008 9622   |
|          | Variation to Site Licence                   | £74.00                            |                        | £74.00                            | CKN 009 9622   |
|          | Duplicate Copy Licence                      | £16.00                            |                        | £16.00                            |  |

| Services                                   |  | Current Charge<br>(excluding VAT) | VAT<br>(if applicable) | Current Charge<br>(including VAT) | Income Code |
|--|--|-----------------------------------|------------------------|-----------------------------------|-------------|
| 6  | <b>Mobile Homes</b>  |                                   |                        |                                   |             |
|  | <b>Application Fee:</b>  |                                   |                        |                                   |             |
|  | 1 - 10 pitches   | £160.00                           |                        | £160.00                           |             |
|  | 11 - 50 pitches  | £214.00                           |                        | £214.00                           |             |
|  | 51 - 100 pitches   | £269.00                           |                        | £269.00                           |             |
|  | 101 + pitches  | £322.00                           |                        | £322.00                           |             |
|  | <b>Annual Fee</b>  |                                   |                        |                                   |             |
|  | 1 - 5 pitches  | Exempt                            | N/A                    | Exempt                            | CKN002 9617 |
|  | 6 - 10 pitches   | £106.00                           |                        | £106.00                           | CKN006 9617 |
|  | 11 - 50 pitches  | £133.00                           |                        | £133.00                           | CKN007 9617 |
| 51 - 100 pitches                           | £160.00  |                                   | £160.00                | CKN008 9617                       |             |
| 101 + pitches                              | £187.00  |                                   | £187.00                | CKN009 9617                       |             |
| Application to transfer or amend licence   | £160.00  |                                   | £160.00                |                                   |             |
| Depositing, varying or deleting Site Rules | £106.00  |                                   | £106.00                |                                   |             |
| 7  | <b>Houses in Multiple Occupation:<br/>Mandatory Licence</b>      |                                   |                        |                                   |             |
|  | Application Fee (Due on Application)                             | £640                              |                        | £640                              | CDG006/9600 |
|  | Grant Fee (Payable once your application<br>has been successful) | £360                              |                        | £360                              | CKN007/9600 |
|  | Variation Fee – No Inspection Required                           | £266                              |                        | £266                              | CKN008/9600 |
|  | Variation Fee – Inspection Required                              | £610                              |                        | £610                              | CKN009/9600 |
|  | Renewal Application  | £640                              |                        | £640                              |             |
|  | Renewal Grant Fee  | £360                              |                        | £360                              |             |

**Section 106 Contributions**

Section 106 contributions are negotiated on an individual basis. Income should be coded as follows

|   | GL Code     |  | GL Code     |
|---|-------------|--|-------------|
| Education Contributions Irthlingborough | BMB001/0765 | Open Space Contributions Oundle          | BMB009/0765 |
| Education Contributions Oundle          | BMB002/0765 | Open Space Contributions Rushden         | BMB010/0765 |
| Education Contributions Rushden         | BMB003/0765 | Open Space Contributions Thrapston       | BMB011/0765 |
| Education Contributions Thrapston       | BMB004/0765 | Open Space Contributions Higham Ferrers  | BMB012/0765 |
| Education Contributions Stanwick        | BMB005/0765 | Open Space Contributions Villages        | BMB013/0765 |
| Education Contributions Higham Ferrers  | BMB006/0765 | Open Space Contributions Irthlingborough | BMB014/0765 |
| Education Contributions Villages        | BMB008/0765 | Open Space Contributions Stanwick        | BMB015/0765 |
| Education Contributions Raunds          | BMB017/0765 | Open Space Contributions Raunds          | BMB016/0765 |
| Comm. Facilities Contributions Rushden  | BMB007/0765 | Affordable Housing Contribution          | BMB018/0765 |
| Comm. Facilities Cont. Higham Ferrers   | BMB019/0765 | Env. Improvements Irthlingborough        | BMB020/0765 |
| Comm. Facilities Contributions Villages | BMB021/0765 | Env. Improvements Oundle                 | BMB022/0765 |
| Env. Improvements Thrapston             | BMB023/0765 |  |             |